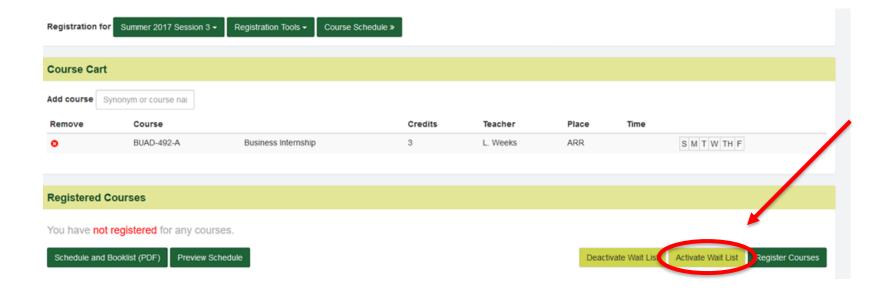
Using Wait List

During Registration for Fall 2017



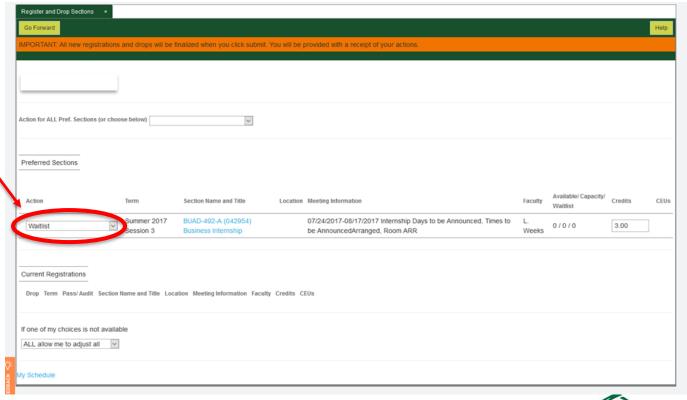
To add a course to your wait list:

1) When the course is in your course cart, click on the 'Activate Wait List' button



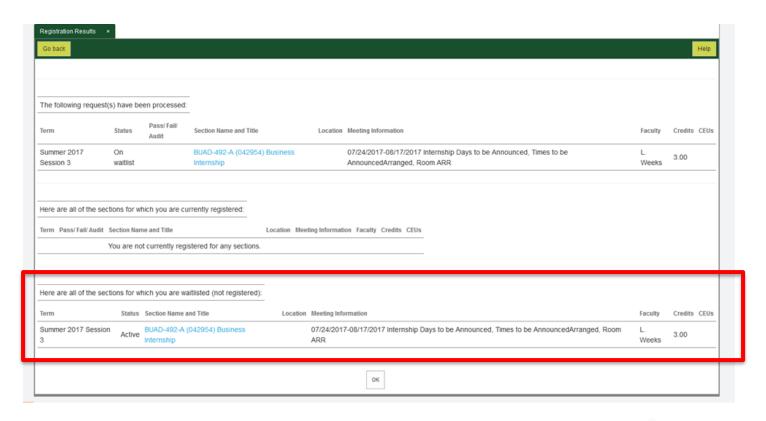


2) Under 'Action', choose "Waitlist" and click submit



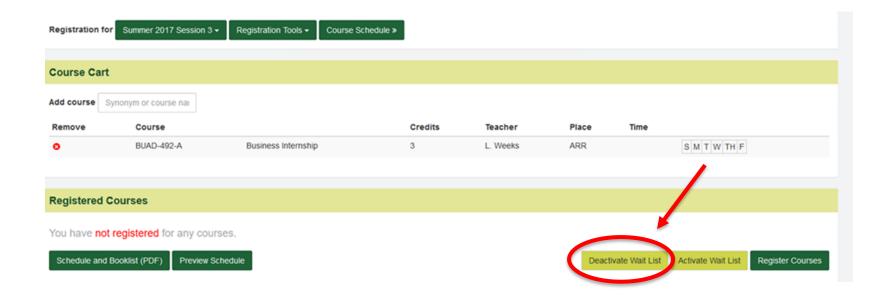


This is the confirmation screen that will be displayed when your waitlist request has been processed.





If you want to remove yourself from the waitlist, go to your MyAccess portal and choose 'Register Courses'. Then choose the 'Deactivate Wait List' option.





Then under 'Action', choose "Remove", and click 'Submit'.

