

### **Job Description**

<b>Position Title:</b>	LifeGroup Coach
<b>Department:</b>	Office of Ministry & Missions
<b>Immediate Supervisor:</b>	Associate Chaplain, Anna Bennett
<b>Status:</b>	Student Worker
<b>Hours:</b>	8 Minimum; 12 maximum
<b>Wage:</b>	According to class standing
<b>Date:</b>	August 2026

### **Position Overview:**

Reporting to the Associate Chaplain and working closely with the LifeGroup Director, the LifeGroup Coach provides mentorship and support to volunteer LifeGroup leaders. This role ensures that LifeGroups remain a source of spiritual transformation, community, and leadership growth. Coaches serve as key facilitators in helping LifeGroup leaders develop their leadership skills while strengthening the broader LifeGroup program.

### **Key Responsibilities:**

1. Mentorship & Leadership Development:
  - a. Provide weekly mentorship to four LifeGroup leaders, ensuring their growth and effectiveness.
  - b. Model spiritual fitness and facilitate meaningful worship experiences during weekly meetings.
  - c. Guide LifeGroup leaders in launching, sustaining, and cultivating a spiritually enriching experience within their groups.
  - d. Equip leaders with resources and celebrate their contributions with affirmation and relevant gifts.
  - e. Disciple LifeGroup leaders in their faith development by inviting them to take the “next step” in their personal journey with Jesus Christ.
  - f. Visit a minimum of one mentee LifeGroup meeting weekly.
2. Event Planning & Engagement:
  - a. Assist in coordinating and hosting LifeGroup promotional and recruiting events, including Ministry Expo, LifeGroup Orientation, and GroupLink each semester.
  - b. Represent LifeGroups at monthly promotional booths and key campus events.
  - c. Attend and actively participate in Fall Orientation, Retreats, and weekly Transformation Tuesdays.
3. Team Collaboration & Support:
  - a. Meet weekly with a LifeGroup Director for guidance and professional development.
  - b. Attend a weekly LifeGroup for Coaches to share experiences and enhance peer support.
  - c. Meet weekly with another LifeGroup Coach for peer support.
  - d. Read and implement practices from the designated resource book provided for Coaches.
  - e. Participate in all Office of Ministry & Missions events as outlined in the contract.

**Qualifications:**

- Previous experience as a small group leader (preferred).
- Must be a current Southern Adventist University student in good academic standing.
- Strong mentorship and communication skills.
- Effective time management and organizational abilities.
- Proactive and responsible approach to leadership.
- Commitment to spiritual maturity and fostering a faith-based community.