SOUTHERN
ADVENTIST UNIVERSITY

Power for Mind & Soul

Post Office Box 370
Collegedale, TN 37315
423.236.2000 • southern.edu

ACADEMIC PLANNER

2019-2020

Name: _____

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SOUTHERN ADVENTIST UNIVERSITY WILL PROTECT THE ACADEMIC, SPIRITUAL, SOCIAL, PERSONAL, AND CORPORATE RIGHTS OF OUR STUDENTS.

Academic Southern will provide substantive academic programs that are clearly communicated and are responsive to the educational needs and concerns of our students.

Spiritual Southern will promote the spiritual development of our students through the values we espouse, programs we present, and individual nurturing we provide.

Social Southern will treat our students with dignity and cultivate an environment of respect for individuals, including privileges of expression and assembly in harmony with university standards.

Personal Southern will provide our students opportunity for development of personal potential by articulating and practicing high standards of healthful living, wellness, and entertainment.

Corporate Southern will clearly communicate what is required for all members of the university community and will apply our regulations with fairness, timeliness, and confidentiality.

STUDENT COMMITMENT TO RESPONSIBLE CONDUCT

AS A STUDENT AT **SOUTHERN ADVENTIST UNIVERSITY** I WILL CONSISTENTLY COMMIT MYSELF TO ACADEMIC, SPIRITUAL, SOCIAL, PERSONAL, AND CORPORATE RESPONSIBILITY.

ACADEMIC
I will follow directions in the university catalog and will apply my best effort to my academic program with inquisitiveness, propriety, honesty, and integrity. I will promote the same conduct among my peers.

SPIRITUAL
I will honor the university's mission of seeking and teaching truth as revealed by Jesus Christ in the Bible. I will balance work, study, and recreation with Sabbath rest and spiritual enrichment.

SOCIAL
I will show respect for all members of the university community—their lives, property, and environment. This includes respect for diversity, ethical use of communication technologies, and community service.

PERSONAL
I will develop high standards of personal health, wellness, and entertainment and will promote the same for other members of the university community. I will avoid alcohol, tobacco, improper drug use, and sex outside of marriage.

CORPORATE
I will actively participate in the corporate life of the university, taking initiative to meet all my duties under its regulations. I will follow the policies and standards of the Student Handbook, which includes financial obligations, program and class attendance, appropriate dress and behavior, vehicle procedures, and fulfillment of my designated role as a member of this residential community.

helpful information

Phone Numbers, Services, Operating Hours

To use a campus phone, dial 8 before the phone number, all numbers use the (423) area code.

General Information 236.2000

Academic Administration 236.2805
Oversees management of all academic area on campus
Monday-Thursday, 8 a.m.-5:30 p.m.
Friday, 8 a.m.-12 p.m.

Admissions 236.2844
Monday-Thursday, 8:30 a.m.-5 p.m.
Friday, 8:30 a.m.-12 p.m.

Adventist Book Center adventistbookcenter.com 396.2814
Sunday, 11 a.m.-4 p.m.
Monday-Thursday, 9 a.m.-6 p.m.
Friday, 9 a.m.-3 p.m.

Campus Safety southern.edu/campussafety 236.2100
Campus Safety personnel are available 24 hours a day, seven days a week. Services include: vehicle registration, motorist assists, life safety and crime investigation, lost and found, and safety escorts. Email: campussafety@southern.edu
Monday-Thursday, 7:30 a.m.-5:30 p.m.
Friday, 7:30 a.m.-1 p.m.

Campus Shop saucampusshop.com 236.2152
Textbooks, school supplies, bath/beauty products, cards/gifts, Southern apparel
Monday-Thursday, 8:30 a.m.-5:30 p.m.
Friday, 8:30 a.m.-12:30 p.m.

Cashier 236.2826
Monday-Thursday, 8:30 a.m.-5 p.m.
Friday, 8:30 a.m.-12 p.m.

Chaplain's Office and Campus Ministries .....
.....236.2787
Pastoral care, outreach activities; Student Missions; uQuest Missions; Vespers; and LifeGroups
Monday-Thursday, 9 a.m.-5 p.m.
Friday, 9 a.m.-12 p.m.

Classical 90.5 WSMC wsmc.org 236.2905
Classical radio station, also available for listening on WSMC app
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.

Collegedale Church .....
396.2134
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.
Vespers, 7:30 p.m., Church
Church Services:
Adoration, 9 a.m., Renewal, 11:45 a.m.
Connect, 11:45 a.m., Collegedale Academy

Collegedale Credit Union collegedale.org 396.2101
Drive-thru open 7:30 a.m.-closing
Sunday, 11 a.m.-2 p.m.
Monday–Wednesday, 8 a.m.-4 p.m.
Thursday, 8 a.m.-6 p.m.
Friday, 8 a.m.-2 p.m.

Collegedale Police (non-emergency) 396.3133

Collegedale Post Office 396.9498
Monday-Friday, 9 a.m.-4 p.m.
Closed: Saturday, Sunday, and Holidays

Computer Labs
Business/English (Brock Hall 3rd floor, check posted schedule for hours) 236.2599
Computing (Check posted schedule for hours)
Advanced Computing Lab (Hickman 118)
Computing Lab (Hickman 116)..... 236.2706
Education 21st Century Classroom (Check posted schedule for hours)..... 236.2778
Journalism Mac Lab (Brock Hall 1st floor, check posted schedule for hours)..... 236.2933
Library..... 236.2788
Sunday, 12 p.m.-12 a.m.
Monday-Thursday, 7:30 a.m.-12 a.m.
Friday, 7:30 a.m.-2 p.m.
Nursing (Check posted schedule for testing, holidays, and summer)..... 236.2940
Sunday, 1:00 p.m.-9:30 p.m.
Monday-Thursday, 7 a.m.-9:30 p.m.
Friday, 7 a.m.-2:30 p.m.

Departments and Schools (Academic)
Departments
Allied Health 236.2926
Biology 236.2926
Chemistry 236.2931
English 236.2381
History 236.2381
Mathematics 236.2874
Modern Languages 236.2221
Lab 236.2742
Physics 236.2669
Technology..... 236.2860
Schools
Business and Management..... 236.2527

Computing 236.2936
Education and Psychology 236.2765
Journalism and Communication 236.2330
Editing Lab 236.2332
Photography Lab 236.2933
Music 236.2880
Nursing 236.2940
Learning Lab 236.2970
Skills Lab 236.2969
Physical Education, Health, and Wellness 236.2850
Religion 236.2976
Social Work 236.2768
Visual Art and Design 236.2732

Dining Hall Menu southern.edu/food 236.2399
Sunday, Closed
Monday-Friday, 6:30 a.m.-6:30 p.m.
Saturday, 12 p.m.-2:30 p.m.

eClass Help Desk 236.2086
Technical support for eClass, clickers, and Turnitin assignments is available
Monday-Thursday, 8 a.m. -5 p.m.
Friday, 8 a.m.-12 p.m.

Emergency (ambulance, fire, or police) 911

Enrollment Management 236.2835
Financial aid awards, scholarships, federal work-study, student loans, summer camp scholarships, application forms, financial aid counseling
Monday-Thursday, 8:30 a.m.-5 p.m.
Friday, 8:30 a.m.-12 p.m.

Graduate Studies 236.2694
Processes applications for prospective students seeking admission into Graduate Studies
Monday-Thursday, 8:30 a.m.-12:30 p.m. and 1:30 p.m.-5:30 p.m.
Friday, 8:30 a.m.-12:30 p.m.

Gymnasium (Iles P. E. Center) 236.2850
Reserving racquetball courts, equipment, and facilities. For intramurals information, go to southern.edu/intramurals. For more facility hours, go to southern.edu/wellness
Sunday, 5-9 p.m.
Monday-Thursday, 8 a.m.-10 p.m. (except during classes/Convocations/Breaks)
Friday, 8 a.m.-12 p.m.

Hulsey Wellness Center southern.edu/wellness and imleagues.com/southern . 236.2850
The Kayak (snack shop), rock wall, indoor and outdoor walking tracks, fitness floor, aerobics room, hot tub, therapeutic-massage, pool, locker rooms with steam baths and dry sauna
Sunday, 12 p.m.-9 p.m.
Monday-Thursday, 5 a.m.-10 p.m.

Friday, 5 a.m.-2 p.m.

Information Technology
Audio Visual 236.2411
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.
Campus Cards and replacements 236.2707
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-1 p.m.
Computer Support Desk 236.2712
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.

Insurance (Risk Management) 236.2566
Monday-Thursday, 8 a.m.- 5 p.m.
Friday, 8 a.m.-12 p.m.

International Student Advising 236.2845
Monday, 8:30 a.m.- 8 p.m.
Monday-Thursday, 8:30 a.m.- 4:30 p.m.

The Kayak (Snack Shop) 236.2592
Smoothie and sandwich bar
Sunday, 5-8:45 p.m.
Monday-Thursday, 2-9 p.m.
Friday-Saturday, Closed

Kiddie Campus 396.9253
Child day-care option
Monday-Thursday, 6:30 a.m.-6 p.m.
Friday, 6:30 a.m.-4 p.m.

KR's Place (Eatery) 236.2719
Sunday, 4 p.m.-10 p.m.
Monday-Thursday, 10 a.m.-10 p.m.
Friday, Closed
Sabbath, 6 p.m.-9 p.m.

Library (McKee) 236.2788
Databases, books, journals, magazines, center for the Study of 19th Century America, special collections, videos, and streaming media
Sunday, 12 p.m.-12 a.m.
Monday-Thursday, 7:30 a.m.-12 a.m.
Friday, 7:30 a.m.-2 p.m.
Writing Center 236.2014
McKee Library, Main Floor
Sunday, 6-9 p.m.
Monday - Thursday, 9 a.m. - 9 p.m.
Friday, 9 a.m.-12 p.m.
Tutoring Center 236.2578
McKee Library, 3rd Floor
Sunday, 6-9 p.m.

Monday - Thursday, 9 a.m. - 9 p.m.
Friday, 9 a.m.-12 p.m.

Online Campus 236.2087
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.

Outdoor Education Center southern.edu/outdoor 236.2850
Ropes Course and Alpine Tower, schedule by appointment. SOAP opportunities on the first Sabbath and first Sunday of every month.

Quick Print 236.2861
Copying, UPS, mail service, color copies, etc.
Monday-Thursday, 9 a.m.-5 p.m.
Friday, 9 a.m.-12 p.m.

Records and Advisement/Transcripts 236.2899
Registration, class schedule, class add/drop, grades, transcripts, verifications for student loans or good student driving discounts, major or adviser changes
Monday-Thursday, 8:30 a.m.-5 p.m.
Friday, 8:30 a.m.-12 p.m.

Residence Halls
Talge Hall for Men 236.2994
Thatcher Hall for Women 236.2904
Thatcher South for Women 236.2910
Sunday-Friday, lobbies close at 11 p.m.
Saturday, lobbies close at 12:45 a.m.

Sheriff (non-emergency) 622.0022

Student Association (Check posted schedule for hours) 236.2723
Festival Studios 236.2678
Social Activities 236.2603
Southern Accent 236.2612
Southern Memories 236.2613
SA President 236.2600

Student Center 236.2611
CNN and ESPN, video games, national and campus newspapers, pool table, air hockey, ping-pong, and various table games
Sunday, 1 p.m.-10:30 p.m.
Monday-Thursday, 11 a.m.-10:30 p.m.
Friday, 11 a.m.-1 p.m.

Student Employment (Human Resources) southern.edu/hr ..... 236.2276 or 236.2278
Information about on and off-campus jobs
Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5 p.m.
Friday, 8 a.m.-12 p.m.

Student Finance (See Enrollment Services)

Student Life and Activities 236.2484
Coordinates social activities, student organizations, and assists community students
Monday-Thursday, 9:30 a.m.-12 p.m. and 1 p.m.-5:30 p.m.
Student Park
Reservations 236.2814
Cave Reservations 236.2785
Goliath Wall amphitheater reservations 236.2814

Student Development 236.2814
Oversees management of the various aspects of student life: Residence life, Student Success Center, Student Life and Activities, Convocations, University Health Center, and student conduct.
Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5 p.m.
Friday, 8 a.m.-12 p.m.

Student Success Center
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.
Career Services 236.2078
Counseling and Testing Services 236.2782
Disability Support Services dss@southern.edu 236.2574
First Year Experience 236.2575
Retention Services 236.2838

Teaching Materials Center southern.edu/tmc 236.2661
Ellison dies are available for use without charge. Construction paper, card stock, copy paper, envelopes, file folders, some arts and craft supplies, as well as lamination, copying and printing are available for a minimal price. Please be prepared to pay cash, unless you are a Southern student charging more than $.50 over the semester. Books, DVDs, artifacts from around the world, and educational games and manipulatives are available for loan. Holdings are listed in the McKee Library catalog.
Sunday, 3 p.m.- 8:45 p.m.
Monday-Thursday, 9 a.m.-8:45 p.m. (Closed during Convocation)
Friday, 9 a.m.-12 p.m.

Transportation Services 236.2716
Transportation to and from airport, bus station, medical appointments, the Social Security office, and Groome Transportation connecting to Atlanta and Nashville airports. Requests must be made 24 hours in advance on southern.edu/transportation. For university breaks, students must sign up on southern.edu/transportation 48 hours in advance. Free to current students.
Monday-Thursday, 7:30 a.m.-12 p.m. and 1 p.m.-5 p.m.,
Friday, 7:30 a.m.-12 p.m.

University Health Center southern.edu/universityhealth 236.2713
Visit the UHC first, for minor illnesses or injuries, wound care, labwork, immunizations, physicals, referrals to area physicians.
Monday-Thursday, 8 a.m.-12 p.m., 1 p.m.-5 p.m.
Friday, 8 a.m.-12 p.m.

Village Market (health food store) 236.2300
Sunday, 8 a.m.-6 p.m.
Monday-Thursday, 7 a.m.-9 p.m.
Friday, 7 a.m.-4 p.m.

Deli at the Village Market
Sunday, 8 a.m.-6 p.m.
Monday-Thursday, 7 p.m.-9 p.m.
Friday, 7 a.m.-4 p.m.

Wright Hall
Academic Administration 236.2805
Monday-Thursday, 8 a.m.-5:30 p.m.
Friday, 8 a.m.-12 p.m.
Accounting 236.2820
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.
Cashier 236.2826
Monday-Thursday, 8:30 a.m.-5 p.m.
Friday, 8:30 a.m.-12 p.m.
Enrollment Services 236.2835
Monday-Thursday, 8:30 a.m.-5 p.m.
Friday, 8:30 a.m.-12 p.m.
Human Resources 236.2276
Monday-Thursday, 8:30 a.m. - 5 p.m.
Friday, 8 a.m.-12 p.m.
President's Office 236.2801
Monday-Thursday, 8 a.m. - 5:30 p.m.
Friday, 8 a.m.-12 p.m.
Records and Advisement 236.2899
Monday-Thursday, 8:30 a.m.-5 p.m.
Friday, 8:30 a.m.-12 p.m.
Transcripts 236.2921
Monday-Thursday, 8:30 a.m.-5 p.m.
Friday, 8:30 a.m.-12 p.m.

WSMC Radio (FM 90.5) wsmc.org 236.2905
Classical radio station
Monday - Thursday, 8 a.m. - 5 p.m.
Friday - 8 a.m. - 12 p.m.

Notes

july 2019

Sunday	Monday	Tuesday
Key for Summer Sessions: S19S1: 1st Summer Session May 6-May 31 S19: June 3-August 22 S19S2: 2nd Summer Session June 3-July 26 S19S3: SmartStart & 3rd Summer Session July 29-August 22 F19: Fall Semester August 26-December 19	1	2 Tornado Siren Test, Noon Mid-Term Grades due for S19, Verified 5p, Records office
7	8	9
14	Payday: Salary 15 LSAT Exam, Lynn Wood	16 Tornado Siren Test, 6p
21 Early SmartStart Sciences & JumpStart: Main Event, 9a-11a, Dining Hall Enrollment Activities, 11a-2p, Wright Hall Campus Shop Open, 11a-3p JumpStart Welcome, 5p Science Welcome, 6p, Hickman Science Center	22 Summer Institute, 9a-5p, Summerour 1300 S19S3 Science Classes Begin JumpStart Session 1 Begins	23 Summer Institute, 9a-5p, Summerour 1300
Parents Day 28 New Student Check-In Day: Main Event, 9a-2p, Iles PE Center Campus Shop Open, 9a-3p Parent Information Sessions, 9:30a, 11a, & 1p, Hulsey Wellness Center Amphitheater We-Haul, 10a-2p, Residence Halls Welcome Party, 6p, Talge Hall Lawn	29 SmartStart & S19S3 Classes Begin McKee Library Open, 7:30a-9p BS Consortium Ends New Student Thatcher Residents Orientation, 7p, Thatcher Chapel New Student Talge Residents Orientation, 10p, Talge Chapel	Payday: Salary 30 S19S1 & S19S2 Grades due, Verified 5p, Records

Wednesday	Thursday	Friday	Saturday
3 McKee Library Open, 9a-5p	Independence Day 4 University Offices, Health Center, McKee Library & Campus Shop Closed	Payday: Hourly/Student 5 University Offices, Health Center, McKee Library & Campus Shop Closed Last day for 40% tuition refund No tuition refund after today for S19 Sunset, 8:57p	6 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
10	11	12 University Health Center Open, 8a-Noon Sunset, 8:55p	13 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
17	18 Last day to drop S19 classes Preview Southern ACT Exam, 1p, Lynn Wood	Payday: Hourly/Student 19 University Health Center Open, 8a-Noon Sunset, 8:52p	20 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
24 Summer Institute, 9a-5p, Summerour 1300	25 Summer Institute, 9a-5p, Summerour 1300	26 Summer Institute, 9a-Noon, Summerour 1300 S19S2 Classes End Vespers, 7:30p, Church, Chaplain Sunset, 8:47p	27 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA Diversions, 9:30p, Student Center
31 Last day to add SmartStart & S19S3 classes Last day to change S19 Meal Plan Social Work Major Applications due online New Student Orientation: Starting Off Right, 7p, Lynn Wood Chapel	Sign-up for intramurals: southern.edu/intramurals		

august 2019

Sunday	Monday	Tuesday
Sign-up for intramurals: southern.edu/intramurals	Key for Summer Sessions: S19S1: 1st Summer Session May 6-May 31 S19: June 3-August 22 S19S2: 2nd Summer Session June 3-July 26 S19S3: SmartStart & 3rd Summer Session July 29-August 22 F19: Fall Semester August 26-December 19	
4 Ocoee Rafting Trip, 9a-4p, Wright Hall Open Cave, 11a-3p, Student Park	5 New Faculty Orientation, 9a-5p, Summerour 1300 All vehicles must be registered with Campus Safety New Student Orientation: Title IX, 7p, Lynn Wood Chapel	6 New Faculty Orientation, 9a-5p, Summerour 1300 Tornado Siren Test, Noon
11 Ocoee Rafting Trip, 9a-4p, Wright Hall JumpStart Session 2 Orientation, 6p	12 Employee In-Service, 8:30a-12:30p, Lynn Wood Chapel JumpStart Session 2 Begins University Colloquium (12-17) Employee In-Service, 1:30-5:30p, Lynn Wood Chapel New Student Orientation: Student Development, 7p, Lynn Wood Chapel	13 New Employee Orientation, 8:30a-5p, Presidential Banquet Room Faculty In-Service: Center for Teaching Excellence & Southern Online Campus Support Sessions, 1-5p
18 Campus Ministries Orientation (18-24) Student Support Manager Orientation, 1p, Lynn Wood #1077 Mentor Training, 1p, Wright Hall	19 ACT Exam, 8a, Lynn Wood Mentor Training, 9a-5p Student Support Manager Orientation, 9a-5p S19 Rent & Meal Plan End Deadline for Organization Showcase Participation, 5p, Student Life & Activities	20 New Student Check-In Day: Main Event, 9a-2p, Iles PE Center Parent Information Sessions, 9:30a, 11a, & 1p, Hulsey Wellness Center Amphitheater We-Haul, 10a-2p, Residence Halls F19 Rent & Meal Plan Begin (20-December 31) Tornado Siren Test, 6p New Student Welcome Party, 7p, Outdoor Education Center
25 Campus Shop Open, 9a-4p Enrollment Activities, 11a-2p, Wright Hall University Health Center Open, 11a-2p McKee Library Open, Noon-4p Organization Showcase, 4:30-6:30p, & Supper, 5-6:30p, Iles PE Center Southern Village Orientation	Classes Begin 26 McKee Library Open, 7:30a-Midnight BS Consortium Begins Softball Intramural Sign-up begins, southern.edu/intramurals School of Music Choir Auditions (26-29) Schools/Departments Welcome Parties, 6p, Various Locations Returning Student Thatcher Orientation, 7p, Chapel Returning Student Talge Orientation, 10p, Chapel	27 All Summer Grades due, Verified 5p, Records

Wednesday	Thursday	Friday	Saturday
	1 New Student Orientation: Academic Support, 11a, Lynn Wood Chapel	2 Payday: Hourly/Student Last day for 100% tuition refund for SmartStart & S19S3 Vespers, 7:30p, Church Sunset, 8:42p	3 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA Connections Cafe, 1:30p, Iles PE Center Diversions: Porch Party, 9:30p, Student Center
7 New Faculty Orientation, 9a-5p, Summerour 1300 New Student Orientation: Campus Safety, 7p, Thatcher Chapel	8 New Faculty Orientation, 9a-5p, Summerour 1300 New Student Orientation: Enrollment Services, 11a, Thatcher Chapel	9 New Faculty Orientation, 9a-Noon, Summerour 1300 Last day to drop SmartStart or S19S3 classes Last day for 50% tuition refund No tuition refund after today for SS or S19S3 Vespers, 7:30p, Church, Anna Bennett Sunset, 8:35p	10 Adoration, 9a, Church SOAP Church: Hiwassee Rafting Trip, 11a-6p, Wright Hall Renewal, 11:45a, Church Connect, 11:45a, CA Transportation Leaves, 9p, Wright Hall Diversion: Bowling, 9:30p, Spare Time, Hixson
14 SA Retreat (14-25) RA Retreat & Training (14-25) Faculty In-Service, Noon-5:30p, Iles PE Center New Student Orientation: University Church, 7p, Church	15 Payday: Salary New Student Orientation: Schools/Departments, 11a, Various Locations Graduate Faculty Luncheon, Noon-1:15p Light Volunteers Reception, 5:30p, Presidential Banquet Room	16 Payday: Hourly/Student New Employee Reception, 5:30p, Presidential Banquet Room Vespers, 7:30p, Church, Don Keele Sunset, 8:27p	17 Adoration, 9a, Church Employee Colloquium Sabbath School & Church Service, 10a, Lynn Wood Chapel Renewal, 11:45a, Church Connect, 11:45a, CA Open Gym Night, 9:30p, Iles PE Center
21 New Student Orientation, 9a-5p, Lynn Wood Chapel Transfer Student Luncheon, Noon, Presidential Banquet Room Pre-Med, Pre-Dent, Pre-Pharm Orientation, 6p, Hickman 1311	22 Final Exams: SS, S19S3 New Student Orientation, 9a-5p, Lynn Wood Chapel Book Buy Back, 9a, Campus Shop SmartStart & S19S3 Classes End Public School, Commuter, & Home School Orientation, Noon, Presidential Banquet Room New Student Thatcher Residents Orientation, 7p, Thatcher Chapel New Student Talge Residents Orientation, 10p, Talge Chapel	23 Book Buy Back, 9a-Noon, Campus Shop International Student Orientation, 9a-5p, Lynn Wood Chapel Returning Students Residence Hall Move In Begins Vespers: Enrollment Services, 7:30p, Church Sunset, 8:18p	24 Adoration, 9a, Church Renewal: Student Leadership Dedication, 11:45a, Church Connect, 11:45a, CA Diversions, 9:30p
28 Faculty Showcase, Noon, Presidential Banquet Room	29 Convocation: Student Dedication, 11a, Church, David Smith ACT Exam, 1p, Lynn Wood Softball Captain's Meeting, 5p, Hulsey Wellness Center Student Organization Information Session, 5:45p, Presidential Banquet Room Challenge Course, 6-9p, Outdoor Education Center	30 Payday: Salary/Hourly/Student McKee Library Open, 7:30a-2p Double Tennis Sign-ups begin International Student Event, 2-6p, Wright Hall Vespers, 7:30p, Church, Chaplain Sunset, 8:09p	31 Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA University Church Grand Opening Celebration Evensong, 7:30p, Church SA Welcome Party, 9:15p, Iles PE Center

september 2019

Sunday	Monday	Tuesday
1 McKee Library Open, Noon-Midnight	Labor Day 2 Last day to make a change without charge or for 100% tuition refund No BS Nursing Consortium Classes Last day for Student Insurance Open Enrollment, Risk Management Southern Sophomore Success, Noon, Presidential Banquet Rm. Softball Season begins Undergraduate Council, 3:30p	3 Fee charged for add/drop "W" on transcript Southern Sophomore Success, Noon, Presidential Banquet Room Tornado Siren Test, Noon
Grandparents Day 8 Ocoee Rafting Trip, 9a-5p, Wright Hall Double Tennis League Season begins	9 Community Service Emphasis Week, 11:30a-1:30p, Student Center Last day to add a class (Census) All vehicles must be registered with Campus Safety StudentOrganizationRegistration Form due (continuing and returning), 5p, Student Life & Activities	10 Community Service Emphasis Week, 11:30a-1:30p, Student Center Senior Portraits, Noon-5p, Sherrie Norton Room
National Hispanic Heritage Month (15-Oct. 15) 15 Ocoee Rafting Trip, 9a-5p, Wright Hall	Payday: Salary 16 Last day for 80% tuition refund Futsal Season begins GRE Subject Exam, Lynn Wood University Senate, 3:30p New Student Organization applications due, 5p, Student Life & Activities	Constitution Day 17 Senior Portraits, Noon-5p, Sherrie Norton Room Tornado Siren Test, 6p
22	First Day of Autumn 23 Student Missions Emphasis Week (23-27) Alumni Think Tank, Noon, Presidential Banquet Room Undergraduate Council, 3:30p	24 Student Organizations Advisers' Meeting, Noon, Presidential Banquet Room Transfer Night, 5:30-8p
29 Ocoee Rafting Trip, 9a-5p, Wright Hall Social Work SWIP Trip, Washington, D. C. (29-October 3)	Payday: Salary 30 Last day for 60% tuition refund Faculty Portfolios due, VP Academic Administration's office Flagball Season begins University Senate, 3:30p	

Wednesday	Thursday	Friday	Saturday
4 Teach³, Noon, Presidential Banquet Room Double Tennis Captain's Meeting, 5p, Hulsey	5 Convocation: Departments/ Schools, 11a, Various Locations Begin ordering December Graduation regalia & announcements, www.cbgrad.com Southern Sophomore Success, Noon, Presidential Banquet Rm. Deans/Chairs Advisory, 3:30p	6 Commitment Weekend (6-7) Futsal Sign-up begin Southern Sophomore Success, Noon, Presidential Banquet Rm. OEC Bat Vespers, 6-11p, Wright Hall Vespers, 7:30p, Church, David Ferguson Ministry Expo, 9:30p, Church Sunset, 7:59p	7 Adoration, 9a, Church LifeGroup Orientation I, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Southern Union Great Haystack, 1:30p, Iles PE Center International Student Event, 7p Evensong, 7:30p, Church Men's Club Bowling Night, 9:30-11:30p, Spare Time, Hixson
11 Community Service Emphasis Week, 11:30a-1:30p, Student Center Faculty Showcase, Noon, Presidential Banquet Room Futsal Captain's Meeting, 5p, Hulsey SA Senate Orientation, 7:30p, White Oak Room	12 MDLG-350 Retreat, 9a (12-13) Convocation:Community Service, 11a, Iles, Christine Williamson Community Service Emphasis Week, Noon-1:30p, Student Center Dean's Luncheon, Noon, Presidential Banquet Room Graduate Council, 3:30p	Payday: Hourly/Student 13 Student Missions Re-Entry Retreat (13-15) School of Business Student Dedication Vespers, 7:30p, Church, Manny Arteaga Star Watch, 8:30p, Hickman Parking Lot GroupLink, 9:30p, Church Sunset, 7:49p	14 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 7:30p, Church Extreme Dodgeball Night, 9p, Iles
18 Senior Portraits, Noon-5p, Sherrie Norton Room Faculty Tech Bytes, Noon, Presidential Banquet Room	19 Convocation: Constitution Day, 11a, Iles, Kristin du Mez Preview Southern (19-20) Faculty Convocation Showcase, Noon, Presidential Banquet Rm. Student Organization President's Orientation, 5:30p, Presidential Banquet Room	National Concussion Awareness Day 20 Flagball Sign-up begins OEC Island Camping, 1p, Outdoor Education Center International Student Event, 2-6p, Wright Hall Vespers: Lawn Concert, 7:30p, Goliath Wall, Josh Wilson Sunset, 7:39p	21 Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 7:30p, Church SA Event: Inflate the Fun, 9p, Iles PE Center
25 Faculty Showcase, Noon, Presidential Banquet Room Flagball Captain's Meeting, 5p, Hulsey SA Senate, 7:30p, White Oak Room	26 Convocation, 11a, Iles, Andrew Collins & Jameel McGee Convocation Luncheon, Noon, Presidential Banquet Room Graduate Council, 3:30p Student Organization Treasurer's Orientation, 5:30p, Presidential Banquet Room	Payday: Hourly/Student 27 SA Senate Surprise Day, 9a-Noon, Promenade MinisterialCandidateRecognition, 7:30p, Thatcher Chapel, Victor Maddox Vespers: Student Missions, 7:30p, Church Sunset, 7:29p	28 Adoration, 9a, Church Ministerial Candidate Recognition, 9:30 & 11a, Thatcher Chapel, Victor Maddox Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 7:30p, Church All Night Softball Tournament, 8:30p, Summit Softball Complex
	Campus Fire Safety Month Suicide Prevention Awareness Month ADHD Month National Campus Safety Awareness Month	Sign up for intramurals: southern.edu/intramurals	

october 2019

Sunday	Monday	Tuesday
National Depression Education & Awareness Month National Domestic Violence Awareness Month Fire Prevention Month National Bullying Prevention Month Sign up for intramurals: southern.edu/intramurals		1 Online Registration for Smart-Start & S20S3 Begins Tornado Siren Test, Noon
6 36th Annual Sunbelt Cohutta Springs Triathlon Registration, 10:30-11:45a Race begins, 12:30p Open Cave, 11a-3p, Student Park No Field Trips or Tours (6-12) SAT Exam, Lynn Wood Board of Trustees Meeting Psychology Major Field Test, 2-5p, Summerour 2820 Symphony Orchestra Concert, 7:30p, Church	7 Southern Sophomore Success, Noon, Presidential Banquet Rm. Undergraduate Council, 3:30p	8 Employee Town Hall Meeting, 10a-Noon Southern Sophomore Success, Noon, Presidential Banquet Room Employee Town Hall Meeting, 3-5p
13 Employee Autumn in the Park, Student Park Wind Symphony Concert, 7:30p, Church	Columbus Day 14 University Senate, 3:30p	Payday: Salary 15 Duck Walk, 7a-7p, Track Tornado Siren Test, 6p
20 Flea Market, 8a-3p, Wood/Talge Parking Lot National Chemistry Week (20-26) McKee Library Open, 6p-Midnight	21 Senior Exit Exam (21-25) Undergraduate Council, 3:30p Performing Arts: Andreas Klein, 7:30p, Ackerman	22 School of Nursing FOA Conference, 8:30a-Noon, Iles Senior Class Organization, 11a, Presidential Banquet Room Mid-Term Grades due, Verified 5p, Records
27 Senior Exit Exam, 9:30a, Lynn Wood 16th Annual Antique/Classic Car Show, 11a-1:30p, Wood Hall Parking Lot SA Fall Festival, 6p	28 Last day for 40% tuition refund No tuition refund after today GRE Subject Exam, Lynn Wood University Assembly, 4p Week of Prayer: Love Reality Tour, 8p, Church	29 New Employee Orientation, 8:30a-5p Commitment Deposit of $250 for W20 becomes non-refundable Week of Prayer: Love Reality Tour, 8p, Church

Wednesday	Thursday	Friday	Saturday
2 Financial Aid for 2020-21 available, FAFSA deadline November 30 Teach^3, Noon, Presidential Banquet Room	**3** Convocation: Latin American Heritage, 11a, Iles, Luis Martinez-Fernandez Deans/Chairs Advisory, 3:30p	**4** SA Smile Initiative, 9a-Noon I Cantori Concert Tour (4-5) Board of Trustee Retreat (4-6) Vespers: Latin American Heritage, 7:30p, Church, Elden Ramirez Sunset, 7:19	**5** Adoration, 9a, Church SOAP Outdoor Church: Rock Climbing, 10a-6p, Wright Hall Renewal: LAC Worship, 11:45a, Church, Elden Ramirez Connect, 11:45a, CA Connections Cafe Latin Style, 1:30p, Church Evensong: Hymn Fest, 7p, Church 423 Night Market, 8:30p, Collegedale Commons
9 Faculty Showcase, Noon, Presidential Banquet Room Convocation: GYCSE, 7p, Thatcher Chapel, David Wright SA Senate, 7:30p, White Oak Room	**10** Convocation: GYCSE, 11a, Church, David Wright October Preview Southern (10-11) Southern Sophomore Success, Noon, Presidential Banquet Rm. Meet the Firms & Graduate Schools, Noon-2p Graduate Council, 3:30p Convocation: GYCSE, 7p, Thatcher Chapel, David Wright	Payday: Hourly/Student **11** Southern Sophomore Success, Noon, Presidential Banquet Rm. Commitment to Adventist Education Vespers, 6p, Lynn Wood Vespers: uQuest Missions, 7:30p, Church GYCSE Vespers, 8p, Thatcher Chapel, David Wright Star Watch, 8p, Hickman Parking Lot Sunset, 7:10p	**12** Adoration, 9a, Church Sabbath School & Church, Commitment to Adventist Education, 10a, Lynn Wood Chapel Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 7p, Church LAC Cultural Night, 9p, Iles
National Boss's Day **16** Duck Walk, 7a-7p, Track Faculty Tech Bytes, Noon, Presidential Banquet Room McKee Library Closes, 5p	**17** University Health Center Closed (17-20) McKee Library Closed Society of Adventist Communicator, Albuquerque, New Mexico (17-19) International Student Camping Trip (17-20) Mid-Term Break SOAP Trip, 5p, Outdoor Education Center	**18** McKee Library Closed Sunset, 7:01p	**19** Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA
	MIDTERM BREAK		
23 Faculty Showcase, Noon, Presidential Banquet Room SA Senate, 7:30p, White Oak Room	**24** Convocation: Adventist Heritage, 11a, Church, Michael Campbell #PurpleThursday Photo Booth, 11a-1p, Student Center Homecoming Weekend (24-27) Graduate Council, 3:30p SA Supper, 5-6:30p, Iles Alumni Banquet, 6p, Dining Hall	Payday: Hourly/Student **25** Campus Shop Open, 8:30a-2p Psychology Symposium, 9a-1:30p, Summerour 1200 Deadline for Graduation contracts for December/May Graduation, Records Faculty Winter Textbook Adoptions due, Campus Shop Vespers, 7:30p, Church Sunset, 6:53p	**26** Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Die Meistersinger Reunion Concert, 4p, Church Evensong, 7p, Church Southern Shuffle Race, 8p, Wood Hall
Payday: Salary **30** Faculty Field Trip ACA Orientation Meeting, 6:30p, Miller 201 Week of Prayer: Love Reality Tour, 8p, Church	**31** Convocation: Week of Prayer, 11a, Church, Love Reality Tour Last day to drop a class "W" on transcript Fall Preview Southern (31-Nov. 1) Remember to file for Financial Aid for 2020-21, FAFSA deadline November 30 Wind Symphony Tour (31-November 2) Week of Prayer: Love Reality Tour, 8p, Church		

november 2019

Sunday	Monday	Tuesday
Sign-up for intramurals, southern.edu/intramurals		
3 Daylight Savings Time Ends, Set clocks back one hour at 2a Cave Open, 11a-3p, Student Park	4 Online Winter Registration Southern Scholars Archaeology Museum Exhibit Opening, "From Script to Scripture" Undergraduate Council, 3:30p Archaeology Museum Lecture, 7p, Lynn Wood Chapel, Elton Kerr Music General Recitals, 7:30p, Ackerman	Election Day 5 Education Junior & Senior Interviews with Southern Union, 8:30a-5p, Presidential Banquet Room Online W20 Registration for Returning Seniors >93 hours (5-6) Giving Day Kickoff Tornado Siren Test, Noon Performing Arts: Double Bass, Xavier Foley, 7:30p, Ackerman
10 Symphony Orchestra Concert, 7:30p, Church	Veteran's Day 11 SA Senate Spirit Week (11-15) December Graduates deadline to finish incompletes & home study correspondence Online W20 Registration for Returning Sophomores >23 hours, Juniors, & Seniors (11-12) Floor Hockey Season begins Southern Sophomore Success, Noon, Presidential Banquet Rm. University Senate, 3:30p	12 Annual Employee Benefits Fair, 10a-2p Southern Sophomore Success, Noon, Presidential Banquet Rm. Music General Recitals, 7:30p, Ackerman
17 International Student Event, Noon-4p	18 Online Winter Registration open for New/Transfer students (18-January 14) Alumni Think Tank, Noon, Presidential Banquet Room Undergraduate Council, 3:30p Archaeology Museum Lecture, 7p, Lynn Wood Chapel, Felix Hoflmayer	19 Tornado Siren Test, 6p
24 McKee Library Closed	25 University Health Center Closed (25-December 1) LSAT Exam, Lynn Wood McKee Library Open, 1-5p	26 McKee Library Open, 1-5p
THANKSGIVING BREAK		

Wednesday	Thursday	Friday	Saturday
		1 Floor Hockey Sign-ups begin Vespers: Week of Prayer, 7:30p, Church, Love Reality Tour Sunset, 6:45p	2 Adoration, 9a, Church SOAP Outdoor Church: Hiking, 11a-6:30p, Wright Hall Renewal: Love Reality Tour, 11:45a, Church Connect, 11:45a, CA Evensong: School of Music, 5:30p, Church Studio 4109 LIVE, 8:32p, Iles
6 Teach³, Noon, Presidential Banquet Room Floor Hockey Captain's Meeting, 5p, Hulsey SA Senate, 7:30p, White Oak Room Music General Recitals, 7:30p, Ackerman Giving Day Wrap-Up, 8p, Lynn Wood Chapel	7 Convocation: SA, 11a, Church, Melody George Online W20 Registration for Returning Junior >54 hours, & Seniors (7-8) AcroFest (7-9) Dean's Luncheon, Noon, Presidential Banquet Room Dean/Chairs Advisory, 3:30p	Payday: Hourly/Student 8 3 on 3 Basketball Sign-ups begin Star Watch, 6:30p, Hickman Parking Lot Pierson Weekend, 7:30p, Thatcher Chapel, Gary Gibbs Vespers, 7:30p, Church, Anna Bennett Sunset, 5:39p	9 Adoration, 9a, Church Pierson Weekend, 9:30 & 11a, Thatcher Chapel, Gary Gibbs Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 5:30p, Church AcroFest Show, 8p, Iles
13 Online W20 Registration for Returning Freshman <24 hours, Sophomores, Juniors, & Seniors (13-15) Faculty Showcase, Noon, Presidential Banquet Room 3 on 3 Basketball Captain's Meeting, 5p, Hulsey	14 Convocation, 11a, Iles, Larry Shears Symphony Orchestra Tour (14-16) Southern Sophomore Success, Noon, Presidential Banquet Rm. Graduate Council, 3:30p Music General Recitals, 7:30p, Ackerman	Payday: Salary 15 Southern Sophomore Success, Noon, Presidential Banquet Rm. Overnight Backpacking Trip, 1p, Outdoor Education Center (15-16) Vespers, 8p, Church, Chaplain Sunset, 5:34p	16 Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong: I Cantori, 5:30p, Church 3 on 3 Basketball Tournament, 7:30p, Iles
20 Faculty Tech Bytes, Noon, Presidential Banquet Room SA Senate, 7:30p, White Oak Room	21 Convocation, 11a, Church, Rachel Williams-Smith	Payday: Hourly/Student 22 McKee Library Open, 7:30a-Noon Vespers: Home Vespers, Various Times & Locations Sunset, 5:30p	23 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA New York Study Tour Begins
27 McKee Library Closed All University Offices Close, Noon	Thanksgiving Day 28 All University Offices & McKee Library Closed	Payday: Salary 29 All University Offices & McKee Library Closed Priority Deadline for filing 2020-21 FAFSA Last day to order December Graduation regalia online, www.cbgrad.com Sunset, 5:28p	30 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA

december 2019

Sunday	Monday	Tuesday
1 Concerto Competition Finals, 4p, Ackerman International Student Event, 5p, Wright Hall McKee Library Open, 6p-Midnight	2 Southern Sophomore Success, Noon, Presidential Banquet Rm. Undergraduate Council, 3:30p	3 Tornado Siren Test, Noon Southern Sophomore Success, Noon, Presidential Banquet Rm. Danu: Emerald Christmas, 6:30p, Taylor Circle & Iles
8 Employee Christmas Brunch, 9:30a, Dining Hall No Field Trips or Tours (8-14) SA Christmas Party, 7p, Dining Hall	9 University Senate, 3:30p	10
15 No Field Trips or Tours (15-19)	Payday: Salary 16 Semester Exams (16-19) Last day of BS Nursing Consortium	17 Book Buy Back, 9a-5p, Campus Shop Last day to make up Winter & Summer 2019 incompletes Tornado Siren Test, 6p
22 McKee Library Closed (22-January 1) F19 Grades due, Verified Midnight, Records	23 All University Offices Closed (23-January 1) Residence Halls Close, Noon (23-January 1) Food Services Closed (23-January 12) Academic Review Committee, 2p	24 Christmas Eve Service, 6p, Church
29	Payday: Salary 30	31 Last day to make a gift for tax deduction purposes for 2019 F19 Rent & Meal Plan End

Wednesday	Thursday	Friday	Saturday
4 Teach^3, Noon, Presidential Banquet Room Biology Expo, 7p, Hickman 2111 & 2113 School of Journalism & Communication Student Presentation Showcase, 7p, Brock 1010 SA Senate, 7:30p, White Oak Room	5 Convocation: Departments/ Schools, 11a, Various Locations Southern Sophomore Success, Noon, Presidential Banquet Rm. Dean/Chairs Advisory, 3:30p	Payday: Hourly/Student 6 Basketball Sign-up begins Southern Sophomore Success, Noon, Presidential Banquet Room Kristen Wolcott Memorial 5K Run, 3p, Duck Pond Vespers, 7:30p, Church, Chaplain Sunset, 5:28p	7 Adoration, 9a, Church SOAP Outdoor Church: Caving, 10a-6p, Wright Hall Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong: Organ, 5p, Church Wind Symphony Christmas Concert, 8p, Iles
11 Basketball Captain's Meeting, 5p, Hulsey	12 Convocation: SA Town Hall, 11a, Iles Graduate Council, 3:30p	13 Last day to receive Enrichment Credits Star Watch, 6:30p, Hickman Parking Lot Vespers: School of Music, 7:30p, Church Sunset, 5:29p	14 Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA School of Music Christmas Concert, 4p, Church Schools/Departments/Student Organizations Christmas Party, Various Times & Locations
18 Book Buy Back, 9a-5p, Campus Shop School of Business Commissioning Service School of Nursing Dedication, 7p, Iles	19 McKee Library Open, 7:30a-5p Book Buy Book, 9a-5p, Campus Shop McKee Library Closes, 5p Winter Commencement, 7p, Iles	Payday: Hourly/Student 20 McKee Library Open, 9a-Noon Book Buy Back, 9a-Noon, Campus Shop Sunset, 5:32p	First Day of Winter 21 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
		CHRISTMAS BREAK	
Christmas Day 25	26	27 Sunset, 5:36p	28 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
		Sign-up for intramurals: southern.edu/intramurals	

january 2020

Sunday	Monday	Tuesday
Sign-up for intramurals: southern.edu/intramurals		
5	6 McKee Library Open, 1-5p	7 Tornado Siren Test, Noon McKee Library Open, 1-5p
12 New/Transfer Student & Parent Breakfast, 9a, Dining Hall Campus Shop Open, 10a-5p Enrollment Activities, 11a-2p, Wright Hall University Health Center Open, 11a-2p Open Cave, 11a-3p, Student Park McKee Library Open, Noon-5p New/Transfer Student Welcome Event, 5p, Lynn Wood Chapel (Required)	Classes Begin 13 McKee Library Open, 7:30-Midnight SA Position & Media applications available, Student Development office Basketball Season begins Southern Union Summer Camps Recruiting (13-17) Southern Sophomore Success, Noon, Presidential Banquet Rm. Undergraduate Council, 3:30p	14 Southern Sophomore Success, Noon, Presidential Banquet Rm. Transfer Student Luncheon, Noon, White Oak Room ACT Exam, 1p, Lynn Wood New Student Residence Hall Orientation, 7p, Residence Halls
19 uQuest Orientation, 10a-6p, Church McKee Library Open, Noon-Midnight International Student Meeting, 6p	Martin Luther King Jr. Day 20 Community Service Day, 8:30-3p, Iles No Day Classes-Evening Classes Meet, No Overnight Leaves Signed No BS Nursing Consortium Classes University Senate, 3:30p New Student Organization Applications due, 5p, Student Life & Activities McKee Library Open, 6p-Midnight	21 Last day to make a change without charge or for 100% tuition refund Tornado Siren Test, 6p Faculty Piano Recital: Peter Cooper, 7:30p, Ackerman
26 All vehicles must be registered with Campus Safety International Student Event, Noon-4p, Wright Hall Symphony Orchestra Concerto Concert, 4p, Church	27 Remember to file for Financial Aid (Priority Deadline March 1) Last day to add a class (Census) Alumni Think Tank, Noon, Presidential Banquet Room University Senate, 3:30p E.A. Anderson Lecture Series, 7p Student Week of Prayer, 8p, Church	28 New Employee Orientation, 8:30a-5p Last day for Student Insurance Open Enrollment, Must submit proof of a QLE (Qualifying Life Event) after this date Student Week of Prayer, 8p, Church

Wednesday	Thursday	Friday	Saturday
1 New Year's Day All University Offices & McKee Library Closed W20 Rent & Meal Plans Begin	2 Residence Halls Open, 8a McKee Library Open, 1-5p	3 Payday: Hourly/Student McKee Library Closed Sunset, 5:41p	4 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
CHRISTMAS BREAK			
8 McKee Library Open, 1-5p	9 ACT Exam, 1p, Lynn Wood McKee Library Open, 1-5p	10 McKee Library Closed Sunset, 5:47p	11 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
15 Payday, Salary Faculty Tech Bytes, Noon, Presidential Banquet Room	16 Convocation, 11a, Iles, Mike Wiley Southern Sophomore Success, Noon, Presidential Banquet Rm. Deans/Chairs Advisory, 3:30p Performing Arts: DAR HE, One Man Play, Mike Wiley, 7:30p, Iles	17 Payday: Hourly/Student McKee Library Open, 7:30a-2p Submit proof of insurance to Risk Management to avoid charges I Cantori Concert Tour (17-20) Southern Sophomore Success, Noon, Presidential Banquet Rm. Vespers, 7:30p, Church, Chaplain Ministry Expo, 9:30p, Church Sunset, 5:53p	18 Adoration, 9a, Church LifeGroup II, 9a, Church SOAP Outdoor Church: Caving, 10a-6p, Wright Hall Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 6p, Church SA Mid-Winter Party, 8p, Iles PE Center
22 Fee charged for add/drop "W" on transcript Faculty Showcase, Noon, Presidential Banquet Room SA Senate, 7:30p, White Oak Room	23 Convocation: Departments/ Schools, 11a, Various Locations Graduate Council, 3:30p Student Organization President's Meeting, 5:30p, Presidential Banquet Room	24 SA Senate Surprise Day, 9a-Noon, Promenade 3 on 3 Volleyball Sign-up begins Vespers, 7:30p, Church, Anna Bennett GroupLink II, 9:30p, Church Sunset, 6:01p	25 Chinese New Year Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Campus Ministries Winter Retreat (25-26) Evensong, 6p, Church Sigma Theta Chi Skating Party, 11:30p, Hamilton Skate Place
29 Faculty Field Trip 3 on 3 Volleyball Captain's Meeting, 5p, Hulsey Student Week of Prayer, 8p, Church	30 Payday: Salary Convocation: Student Week of Prayer, 11a, Church Student Teaching Applications due for Fall 2020, Summerour office SA Position & Media applications/ portfolio due, 5p, Student Development office Student Week of Prayer, 8p, Church	31 Payday: Hourly/Student Social Work Major Applications due online Vespers: Ministerial Trainee Induction, 7:30p, Thatcher Chapel, Josh Woods Student Week of Prayer, 7:30p, Church Sunset, 6:08p	

february 2020

Sunday	Monday	Tuesday
Black History Month National Eating Disorder Awareness Month Sign-up for intramurals: southern.edu/intramurals		
2 Cave Open, 11a-3p, Student Park SA Super Bowl LIV Party, 6p, Iles	**3** Last day for 80% tuition refund Southern Sophomore Success, Noon, Presidential Banquet Rm. Undergraduate Council, 3:30p E.A. Anderson Lecture Series, 7p	**4** Southern Sophomore Success, Noon, Presidential Banquet Rm. Tornado Siren Test, Noon SA Candidate Election Orientation, 6p, Robert Merchant Room
9 Caving Trip SA Spring Formal, 6p, Howe Farms, Georgetown, TN	**10** Begin ordering Graduation regalia & announcements online, www.cbgrad.com University Senate, 3:30p Guest Pianist: Derek Parsons & Peter Cooper, 4p, Ackerman Auditorium Guest Pianist: Derek Parsons, 6:30p, Ackerman E.A. Anderson Lecture Series, 7p	**11** Faculty Portfolio Workshop, 11a-Noon, Presidential Banquet Room Guest Pianist: Derek Parsons, 7:30p, Ackerman
16 Parents Brunch, 10a, Dining Hall, Kerri Pomarolli	President's Day **17** Last day for 60% tuition refund Volleyball Season begins President's Day Preview Southern Undergraduate Council, 3:30p E.A. Anderson Lecture Series, 7p Archaeology Museum Lecture, 7p, Lynn Wood Chapel, Douglas Petrovich	**18** Faculty Portfolio Workshop, Noon-1p Tornado Siren Test, 6p SA Press Conference, 7p, Thatcher Chapel
23 Southern 6K Trail Race Board of Trustees Meeting No Field Trips (23-29) Psychology Major Field Test, 2-5p, Summerour 2820	**24** Education Senior Interviews with Southern Union, 10a-5p, Presidential Banquet Room University Senate, 3:30p SA Talent Show Call Back Auditions, 6:30p, Ackerman E.A. Anderson Lecture Series, 7p	**25**

Wednesday	Thursday	Friday	Saturday
			1 Adoration, 9a, Church Ministerial Trainee Induction, 9:30 & 11a, Thatcher Chapel, Josh Woods SOAP Outdoor Church: Hiking, 10a-6p, Wright Hall Renewal, 11:45a, Church Connect, 11:45a, CA Evensong: Hymn Fest, 6p, Church 3 on 3 Volleyball Tournament, 7p, Iles
5 Teach^3, Noon, Presidential Banquet Room SA Senate, 7:30p, White Oak Room	**6** Convocation, 11a, Church, Kylie Bisutti Southern Sophomore Success, Noon, Presidential Banquet Rm. Deans/Chairs Advisory, 3:30p	**7** Volleyball Sign-up begins Southern Sophomore Success, Noon, Presidential Banquet Rm. Star Watch, 7p, Hickman Parking Lot Vespers: African American Heritage, 7:30p, Church, Andre Campbell Sunset, 6:15p	**8** Adoration, 9a, Church Renewal: BCU Worship, 11:45a, Church, Andre Campbell Connect, 11:45a, CA Connections Cafe, 1:30p, Church Evensong: Aeolians, 6p, Church Studio 4109 LIVE, 8p, Iles
12 Faculty Showcase, Noon, Presidential Banquet Room Volleyball Captain's Meeting, 5p, Hulsey	**13** Convocation: SA Elections Speeches, 11a, Iles SA Primary Elections, Noon-11p Dean's Luncheon, Noon-1p, Presidential Banquet Room Sigma Tau Delta Induction, 6p, Presidential Banquet Room	**14** Payday: Salary/Hourly/Student Valentine's Day Parents Weekend (14-16) Vespers: Student Missions, 7:30p, Church SM Expo, 9p, Church Sunset, 6:22p	**15** Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 6p, Church Rees Series Finals, 7p, Iles Pops Concert, 8p, Ackerman
19 Honor Choir Festival (19-22) Faculty Tech Bytes, Noon, Presidential Banquet Room SA Senate, 7:30p, White Oak Room	**20** SA General Elections, 7a-11p, Online Convocation: African American Heritage, 11a, Church, Reginald Horton Graduate Council, 3:30p SA Talent Show Auditions Submission due, 11p, Online	**21** SA Smile Initiative, 9a-Noon International Student Event, 2-6p, Wright Hall OEC Overnight Trip: Backpacking, 4p, Outdoor Education Center ($25 food/gear) (21-22) Encounter Couples Retreat, Summerour 1300 (21-23) Vespers: SA, 7:30p, Church Sunset, 6:28p	**22** Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA Academy Honors Choral Festival Concert, 4p, Church Evensong, 6p, Church 14th Annual Cardboard Boat Event, 7:30p, Iles
26 Employee Town Hall, 10a-Noon Faculty Showcase, Noon, Presidential Banquet Room Employee Town Hall Meeting, 3-5p	**27** Convocation: Meet the Firms, 11a, Iles	**28** Payday: Salary/Hourly/Student Campus Research Day Submission Deadline Vespers, 7:30p, Church, Chaplain Sunset, 6:35p	**29** Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 6p, Church BCU Cultural Night, 8p, Iles

2020 march

Sunday	Monday	Tuesday
1 Cave Open, 11a-3p, Student Park No Field Trips (1-7) I Cantori Concert, 7:30p, Ackerman	2 Southern Sophomore Success, Noon, Presidential Banquet Room E.A. Anderson Lecture Series, 7p	3 Duck Walk, 7a-7p, Track Southern Sophomore Success, Noon, Presidential Banquet Room Tornado Test Siren, Noon Music General Recitals, 7:30p, Ackerman
International Women's Day 8 Daylight Savings Time Begins, Set clocks forward one hour at 2a Symphony Orchestra Concert, 7:30p, Church	9 Undergraduate Council, 3:30p E.A. Anderson Lecture Series, 7p Year of the Adventist Composer Concert, 7:30p, Ackerman Auditorium	10 Mid-Term Grades due, Verified 5p, Records
15 McKee Library Closed SAT Exam, Lynn Wood	Payday: Salary 16 No BS Nursing Consortium Classes (16-22) McKee Library Open, 1-5p	World Social Work Day 17 McKee Library Open, 1-5p Tornado Siren Test, 6p
22 McKee Library Open, 6p-Midnight	23 Last day for 40% tuition refund No tuition refund after today University Senate, 3:30p E.A. Anderson Lecture Series, 7p	24
29 Ocoee Rafting Trip, 10a-5p, Wright Hall Tennis/Badminton/Racquetball Tournament begins Senior Exit Exam (29-April 3)	Payday: Salary 30 Online Fall Registration for Southern Scholars/Graduates Students Online Registration for S20, S20S1, S20S2 Soccer Season begins LSAT Exam, Lynn Wood Alumni Think Tank, Noon, Presidential Banquet Room University Assembly, 4p E.A. Anderson Lecture Series, 7p Organ Master's, 7:30p, Church	31 Online F20 Registration for Returning Seniors >93 hours (31-April 1) Nathan Laube Organ Concert, 7:30p, Church

Wednesday	Thursday	Friday	Saturday
4 Duck Walk, 7a-7p, Track Teach^3, Noon, Presidential Banquet Room SA Senate, 7:30p, White Oak Room	5 Convocation: SA, 11a, Church Southern Sophomore Success, Noon, Presidential Banquet Room Music General Recitals, 7:30p, Ackerman	6 SA Senate Surprise Day, 9a-Noon I Cantori Concert Tour (6-7) Southern Sophomore Success, Noon, Presidential Banquet Rm. Vespers: PS46:10, 7:30p, Church Star Watch, 7:30p, Hickman Parking Lot Sunset, 6:41p	7 Adoration, 9a, Church SOAP Outdoor Church: Kayaking, 10a-6p, Wright Hall Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong: Organ, 6p, Church Open Gym, 8p, Iles
11 Faculty Showcase, Noon, Presidential Banquet Room Music General Recitals, 7:30p, Ackerman	12 Deans/Chairs Advisory, 3:30p McKee Library Closes, 5p	Payday: Hourly/Student 13 McKee Library Closed University Health Center Closed (13-22) Symphony Orchestra Tour to Cuba (13-22) Sunset, 7:47p	14 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
		SPRING BREAK	
18 McKee Library Open, 1-5p	First Day of Spring 19 McKee Library Open, 1-5p	20 University Offices & McKee Library Closed Soccer Sign-up begins Sunset, 7:52p	21 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
25 Faculty Showcase, Noon, Presidential Banquet Room Soccer Captain's Meeting, 5p, Hulsey SA Senate, 7:30p, White Oak Room	26 Convocation: Hasel Lectureship, 11a, Church, Paul House Last day to drop a class "W" on transcript Spring Preview Southern (26-27) Graduate Council, 3:30p	Payday: Hourly/Student 27 Faculty Summer Textbook Adoptions due, Campus Shop Tennis/Badminton/Racquetball Tournament Sign-up begins OEC Overnight Island Camping, 4p, Outdoor Education Center (27-28) Vespers, 7:30p, Church, Chaplain Sunset, 7:58p	28 Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong: School of Music, 7:30p, Church SA Talent Show/Studio 4109 LIVE, 9:11p, Iles
			National Women's Month National Social Work Month National Self Injury Awareness Month Sign-up for intramurals: southern.edu/intramurals

april 2020

Sunday	Monday	Tuesday
Abuse Awareness Month National Driving Awareness Month National Sexual Assault Awareness Month National STD Awareness Month Sign-up for intramurals: southern.edu/intramurals	Key for Summer Sessions: S20S1: 1st Summer Session May11-May 29 S20: May 11-August 20 S20S2: 2nd Summer Session June 1-July 24 S20S3: SmartStart & 3rd Summer Session July 27-August 20 F20: Fall Semester August 24-December 17	
5 Ocoee Rafting Trip, 9a-4p, Wright Hall Cave Open, 11a-3p, Student Park Tennis Singles Tournament begins National Student Employment Appreciation Week (6-10) International Student Event, 2-4p, Wright Hall Senior Recognition Banquet, 5p, Dining Hall Wind Symphony Concert, 7:30p, Church	6 Online F20 Registration for Returning Sophomores >23 hours, Juniors, & Seniors (6-7) May Graduates deadline to finish incompletes & home study correspondence GRE Subject Exam, Lynn Wood Commitment Deposit of $250 must be paid to register for F20 Southern Sophomore Success, Noon, Presidential Banquet Rm. Undergraduate Council, 3:30p E.A. Anderson Lecture Series, 7p	7 Southern Sophomore Success, Noon, Presidential Banquet Room Tornado Siren Test, Noon
Easter 12 Ocoee Rafting Trip, 9a-4p, Wright Hall	13 Last day to order May Graduation regalia online, www.cbgrad.com Online Registration for New/ Transfer students for F20 University Senate, 3:30p	14 Transfer Night, 5:30-8p Performing Arts: CSO Wind Quintet, 7:30p, Ackerman Auditorium
19 Ocoee Rafting Trip, 9a-4p, Wright Hall Gym-Masters Home Show Matinée, 2:30p, Iles Symphony Orchestra Concert, 7:30p, Church	20 Undergraduate Council, 3:30p	21 Tornado Siren Test, 6p
26 Alumni Golf Tournament, 8a, Bear Trace Golf Course, Harrison Bay Ocoee Rafting Trip, 9a-4p No Field Trips (26-May 1) McKee Library Open, Noon-4p SA Strawberry Festival, 4p, Iles	27 University Senate, 3:30p	28 Student Appreciation Day, Various Times & Locations School of Journalism & Communication Student Presentation Showcase, 6:30p, Brock 1010

Wednesday	Thursday	Friday	Saturday
1 Teach³, Noon, Presidential Banquet Room Tennis Singles/Badminton/Racquetball Meeting, 5p, Hulsey	2 Convocation: Asian Heritage, 11a, Church, Rhidge Garcia Online F20 Registration for Returning Juniors >54 hours & Seniors (2-3) Deans/Chairs Advisory, 3:30p	3 Vespers: Asian Heritage, 7:30p, Church, Rhidge Garcia Sunset, 8:04p	4 Adoration, 9a, Church SOAP Outdoor Church: Rafting/Canoeing, 10a-6p, Wright Hall Renewal: Asian Worship, 11:45a, Church, Rhidge Garcia Connect, 11:45a, CA Connections Cafe, 1:30p, Church Wind Symphony Sacred Concert, 4p, Church Evensong, 7:30p, Church Asian Cultural Night, 9p, Iles
8 Online F20 Registration for Returning Freshmen <24 hours, Sophomores, Juniors & Seniors (8-10), Faculty Showcase, Noon, Presidential Banquet Room SA Senate, 7:30p, White Oak Room	9 Convocation: Departments/Schools, 11a, Various Locations Southern Sophomore Success, Noon, Presidential Banquet Room Residence Hall Housing Fair, 7-9p, Dining Hall	Payday: Hourly/Student 10 Faculty Fall Textbook Adoptions due, Campus Shop Southern Sophomore Success, Noon, Presidential Banquet Room Vespers: Home Vespers, Various Times & Locations Star Watch, 8:30p, Hickman Parking Lot Sunset, 8:09p	11 Church Services, SonRise Resurrection Pageant Games & Free Slushies, 9p, Student Center
Payday: Salary 15 Federal Income Tax Return due Faculty Tech Bytes, Noon, Presidential Banquet Room	Campus Research Day 16 Convocation: Campus Research, 11a, Church, Matt Matlock Wind Symphony Tour (16-18) Student Mission Exit Retreat (16-19) Dean's Luncheon, Noon, Presidential Banquet Room	17 SA Smile Initiative Vespers: Gym-Masters, 7:30p, Church Sunset, 8:15p	18 Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 7:30p, Church Gym-Masters Home Show, 9p, Iles
Administrative Professionals Day Earth Day 22 Faculty Showcase, Noon, Presidential Banquet Room SA Senate, 7:30p, White Oak Room	23 Convocation: Origins, 11a, Iles Graduate Council, 3:30p	Payday: Hourly/Student 24 Engage [God] Weekend (24-25) Student Teaching Applications due for W2021, Summerour office OEC Bat Vespers, 6-11p, Wright Hall Vespers: Next Step, 7:30p, Church, Allan Martin Sunset, 8:21p	25 Adoration, 9a, Church Merge Worship, 11:30a Renewal, 11:45a, Church Connect, 11:45a, CA School of Music Choir Concert, 5:30p, Church Evensong, 7:30p, Church Jazz Ensemble Concert, 9p, Ackerman Auditorium
29 Faculty Showcase, Noon, Presidential Banquet Room	Payday: Salary 30 Convocation: Awards, 11a, Iles		

2020 may

Sunday	Monday	Tuesday
Sign-up for intramurals: southern.edu/intramurals	Key for Summer Sessions: S20S1: 1st Summer Session May11-May 29 S20: May 11-August 20 S20S2: 2nd Summer Session June 1-July 24 S20S3: SmartStart & 3rd Summer Session July 27-August 20 F20: Fall Semester August 24-December 17	
3 No Field Trips or Tours (May3-7) SAT Exam, Lynn Wood	4 Semester Exams (4-7) BS Nursing Consortium Ends	National Teacher's Day 5 Cookies & Fruit on the Promenade, 9a-3p, Student Center Book Buy Back, 9a-5p, Campus Shop Last day to make up F19 incompletes Tornado Siren Test, Noon
Mother's Day 10 Commencement, 9:30a, Chattanooga Convention Center McKee Library Closed W20 Rent & Meal Plans End	11 S20 & S20S1 Classes Begin S20 Rent & Meal Plan Begin (11-August 20)	12 W20 Grades due, Verified 5p, Records
17 Flea Market, 8a-3p, Wood/Talge Parking Lot	18 All vehicles must be registered with Campus Safety BS Nursing Consortium Begins	19 New Employee Orientation, 8:30a-5p Tornado Siren Test, 6p
24	Memorial Day 25 University Offices, Heath Center, McKee Library, Campus Shop Closed No Classes No BS Nursing Consortium Classes	26 Last day to add S20 class (Census)
31		

Wednesday	Thursday	Friday	Saturday
		1 Last day to receive Enrichment Credits Commitment Deposit of $250 for F20 becomes non-refundable Vespers: SM/ERC/Religion Dedication, 7:30p, Church, Ron Smith Sunset, 8:26p	2 Adoration, 9a, Church Religion Senior Consecration, 9:30 & 11a, Thatcher Chapel, Ron Smith Renewal, 11:45a, Church Connect, 11:45a, CA Student Organizations End of the Year Party, Various Times & Locations
National Nurses' Day 6 Book Buy Back, 9a-5p, Campus Shop	National Day of Prayer 7 McKee Library Open, 7:30a-5p Book Buy Back, 9a-5p, Campus Shop Show: Hosted by School of Visual Art & Design, 7p, Collegedale Academy	Payday: Hourly/Student 8 Spring Graduates Breakfast, 8a, Church Graduation Practice, 9a, Iles McKee Library Open, 9a-Noon Book Buy Back, 9a-Noon, Campus Shop Social Work Pinning, 6p, Ackerman School of Business Commissioning Service Consecration, 8p, Church Sunset, 8:32p	9 Adoration, 9a, Church Sabbath School, 10a, Chatt. Convention Center Baccalaureate, 11a, Chatt. Convention Center Renewal, 11:45a, Church Connect, 11:45a, CA School of Education/Psychology Dedication, 4p, University Church School of Nursing Dedication, 7p, Chatt. Convention Center
13 Last day to add S20S1 classes	14 Academic Review Committee, 1p	Payday: Salary 15 Last day for 100% tuition refund for S20 & S20S1 classes University Health Center Closed Sunset, 8:38p	16 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
20	21	Payday: Hourly/Student 22 Last day for 50% tuition refund No tuition refund after today for S20S1 Last day to drop S20S1 classes University Health Center Closed Sunset, 8:43p	23 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
27	28	Payday: Salary 29 Last day for 80% tuition refund for S20 University Health Center Closed S20S1 Classes End Sunset, 8:48p	30 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA

june 2020

Sunday	Monday	Tuesday
Key for Summer Sessions: S20S1: 1st Summer Session May11-May 29 S20: May 11-August 20 S20S2: 2nd Summer Session June 1-July 24 S20S3: SmartStart & 3rd Summer Session July 27-August 20 F20: Fall Semester August 24-December 17	1 S20S2 Classes Begin	2 Tornado Siren Test, Noon S20S1 Grades due, Verified 5p, Records
7	8	9
Flag Day 14 Academic Summer Camps (14-17)	Payday: Salary 15 All vehicles must be registered with Campus Safety	16 Tornado Siren Test, 6p
Father's Day 21	22	23
28	29	Payday: Salary 30 S20 Mid-Term Grades due, Verified 5p, Records

Wednesday	Thursday	Friday	Saturday
3 Last day to add S20S2 classes	4	Payday: Hourly/Student 5 Last day for 100% tuition refund for S20S2 Last day for 60% refund for S20 Sunset, 8:51p	6 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
10	11	12 Last day to drop S20S2 classes Last day for 50% tuition refund No tuition refund after today for S20S2 University Health Center Closed Sunset, 8:55p	13 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
17	18 Summer Preview Southern	Payday: Hourly/Student 19 University Health Center Closed Sunset, 8:57p	First Day of Summer 20 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
24	25	26 University Health Center Closed Sunset, 8:58p	27 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
Sign-up for intramurals: southern.edu/intramurals			

july 2020

Sunday	Monday	Tuesday
Sign-up for intramurals: southern.edu/intramurals	Key for Summer Sessions: S20S1: 1st Summer Session May11-May 29 S20: May 11-August 20 S20S2: 2nd Summer Session June 1-July 24 S20S3: SmartStart & 3rd Summer Session July 27-August 20 F20: Fall Semester August 24-December 17	
5	6 Last day for 40% tuition refund No tuition refund after today for S20	7 Tornado Siren Test, Noon
12	13	14
19 Early SmartStart Sciences & JumpStart: Main Event, 9-11a, Dining Hall Enrollment Activities, 11a-2p, Wright Hall Campus Shop Open, 11a-3p JumpStart Welcome, 5p Science Welcome, 6p, Hickman Science Center	20 S20S3 Science Classes Begin JumpStart Session 1 Begins	21 New Employee Orientation, 8:30a-5p Tornado Siren Test, 6p
Parents Day 26 New Student Check-In: Main Event, 9a-2p, Iles PE Center Campus Shop Open, 9a-3p Parent Information Sessions, 9:30a, 11a, & 1p, Hulsey Wellness Center Amphitheater We-Haul, 10a-2p, Residence Halls Welcome Party, 6p, Talge Hall Lawn	27 McKee Library Open, 7:30a-9p SmartStart & S20S3 Classes Begins BS Nursing Consortium Classes End New Student Thatcher Residents Orientation, 7p, Thatcher Chapel New Student Talge Residents Orientation, 10p, Talge Chapel	28 S20S1 & S20S2 Grades due, Verified 5p, Records

Wednesday	Thursday	Friday	Saturday
1 McKee Library Open, 9a-5p	2 University Offices, Health Center, McKee Library, Campus Shop Closed	Payday: Hourly/Student 3 University Offices, Health Center, McKee Library, Campus Shop Closed Sunset, 8:58p	Independence Day 4 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
8	9	10 University Health Center Open, 8a-Noon Sunset, 8:56p	11 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
Payday: Salary 15	16 Last day to drop S20 classes ACT Exam, 1p, Lynn Wood	Payday: Hourly/Student 17 University Health Center Open, 8a-Noon Sunset, 8:53p	18 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA
22	23	24 S20S2 Classes End Vespers, 7:30p, Student Center Sunset, 8:49p	25 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA Diversions, 9:30p, Student Center
29 Last day to add SmartStart & S20S3 classes Last day to change S20 Meal Plan New Student Orientation: Starting Off Right, 7p, Lynn Wood Chapel	Payday: Salary 30 New Student Orientation: Academic Support, 11a, Lynn Wood Chapel	Payday: Hourly/Student 31 Last day for 100% tuition refund for SS & S20S3 Social Work Major Applications due online Vespers, 7:30p, Thatcher Chapel Sunset, 8:43p	

august 2020

Sunday	Monday	Tuesday
SmartStart & S20S3 McKee Library Hours: Monday - Thursday, 7:30a-9p Friday, 7:30a-Noon Sunday, Noon-Midnight Sign-up for intramurals: southern.edu/intramurals	Key for Summer Sessions: S20S1: 1st Summer Session May11-May 29 S20: May 11-August 20 S20S2: 2nd Summer Session June 1-July 24 S20S3: SmartStart & 3rd Summer Session July 27-August 20 F20: Fall Semester August 24-December 17	
2 Open Cave, 11a-3p, Student Park University Colloquium (2-8)	3 Employee In-Service, 8:30a-12:30p All vehicles must be registered with Campus Safety Employee In-Service, 1:30-5:30p, Lynn Wood New Student Orientation: Title IX, 7p, Lynn Wood Chapel	4 Tornado Siren Test, Noon Faculty In-Service: Center for Teaching Excellence & Southern Online Campus Support Sessions, 1-5p
9 JumpStart Session 2 Orientation, 6p	10 JumpStart Session 2 Begins New Student Orientation: Student Development, 7p, Lynn Wood Chapel	11 SA Orientation (11-23) RA Training (11-23)
16 Campus Ministries Orientation (16-23) Student Support Manager Orientation, 1p, Lynn Wood #1077	17 ACT Exam, 8a, Lynn Wood Student Mentor Training, 9a-5p Student Support Manager Orientation, 9a-5p	18 New Student Check-in Day: Main Event, 9a-2p, Iles PE Center We-Haul, 10a-2p, Residence Halls SmartStart & S20S3 Classes End Tornado Siren Test, 6p New Student Welcome Party, 7p, Outdoor Education Center
23 Enrollment Activities, 11a-2p, Wright Hall University Health Center Open, 11a-2p Campus Shop Open, 11a-4p McKee Library Open, Noon-5p Organization Showcase, 4:30-6:30p, & Supper, 5-6:30p, Iles PE Center	Classes Begin 24 McKee Library Open, 7:30a-Midnight Departments/Schools Welcome Parties, 6p, Various Locations Returning Student Thatcher Orientation, 7p, Thatcher Chapel Returning Student Talge Orientation, 10p, Talge Chapel	25 SoftballIntramuralSign-upbegins, southern.edu/intramurals
30 McKee Library Open, Noon-Midnight	Payday: Salary 31 Last day to make a change without charges or for 100% tuition refund	All Summer Grades due, Verified 5p, Records

Wednesday	Thursday	Friday	Saturday
			1 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA Diversions, 9:30p
5 Faculty In-Service, 12:30-5:30p New Student Orientation: Campus Safety, 7p, Lynn Wood Chapel	6 New Student Orientation: Enrollment Services, 11a, Lynn Wood Chapel	7 Last day for 50% tuition refund No tuition refund after today for SS or S20S3 Last day to drop SmartStart or S20S3 classes Vespers, 7:30p, Church Employee Colloquium Vespers, 8p, Lynn Wood Chapel Sunset, 8:36p	8 Adoration, 9a, Church Employee Colloquium Sabbath School & Church Service, 10a, Lynn Wood Chapel Renewal, 11:45a, Church Connect, 11:45a, CA Diversions, 9:30p
12 New Student Orientation: University Church, 7p, Church	13 New Student Orientation: Schools/Departments, 11a, Various Locations Graduate Faculty Luncheon, Noon-1:15p Light Volunteers Reception, 5:30p	14 Payday: Salary/Hourly/Student New Employee Reception, 5:30p Vespers, 7:30p, Church Sunset, 8:29p	15 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA Open Gym Night, 9:30p, Iles
19 New Student Orientation, 9a-5p Transfer Student Luncheon, Noon, Presidential Banquet Room Pre-Med, Pre-Dent, Pre-Pharm Orientation, 6p, Hickman 1311	20 New Student Orientation, 9a-5p Final Exams, SS, S20S3 Public School, Commuter, & Home Schooled Orientation, Noon, Presidential Banquet Rm New Student Thatcher Orientation, 7p, Thatcher Chapel New Student Talge Orientation, 10p, Talge Chapel	21 International Student Orientation, 9a-5p, Lynn Wood Chapel Returning Students Residence Hall Move In Vespers, 7:30p, Church Sunset, 8:20p	22 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 7:30p, Church Diversions, 9:30p
26 Faculty Showcase, Noon, Presidential Banquet Room	27 Convocation: Student Dedication, 11a, Church, David Smith ACT Exam, 1p, Lynn Wood Softball Captain's Meeting, 5p, Hulsey	28 Payday: Hourly/Student McKee Library Open, 7:30a-2p Vespers, 7:30p, Church Sunset, 8:11p	29 Adoration, 9a, Church Renewal, 11:45a, Church Connect, 11:45a, CA Evensong, 7:30p, Church SA Welcome Party, 9:15p, Iles

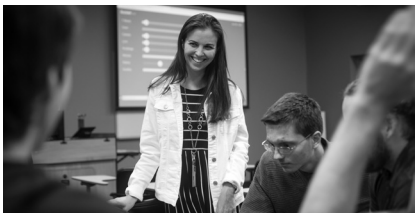
STUDENT HANDBOOK

2019-2020

The information presented in this book is a statement of the student-life policies of Southern Adventist University at the time of printing. Southern reserves the right to change policies without prior notice. If those changes occur after publication of this handbook but before the beginning of the academic school year, those changes may appear as single-sheet inserts in the book. If changes occur during the academic year, they will show on the online version of the handbook found on the Student Development page of Southern's website.

Students are expected to know and follow the policies appearing in this handbook.

SERVICES



To use a campus phone, dial 8 before the phone number. All numbers use the (423) area code.

MY ACCESS
southern.edu/access
All Southern students and employees have a personal account on Access, Southern's campus information service. Once logged in, students can access:

- Campus calendars
- Campus bulletin boards
- Class schedules
- Email
- Financial records
- Grades
- Online class information
- Worship and Convocation attendance records

ATHLETICS
See the *Athletics* heading in the Policies and Procedures section.

AUDIO VISUAL
Campus Services Building, 236.2411, *southern.edu/audiovisual*
The department assists with special events and programs. Please call to arrange sound, video, and lighting services.

BOOKSTORE/CAMPUS SHOP
Fleming Plaza, 236.2152, saucampusshop.com
The Campus Shop sells course materials, school and office supplies, Southern imprinted merchandise, cards and gifts. The Student ID card may be used to charge purchases to the student's account. Cash and credit cards are also accepted forms of payment. Textbook information can be found on the Campus Shop website.

CAMPUS SAFETY
Campus Services Building, 5061 Colcord Drive, 236.2100,
***southern.edu/campussafety*, campussafety@southern.edu**
Campus Safety is available for assistance and service 24 hours a day, seven days a week. Emergencies and life-threatening situations should be reported to 911 immediately. Crimes, criminal-type activities, and life-safety problems should be reported to Campus Safety. The United States Department of Education and the State of Tennessee, Tennessee Bureau of Investigation, require colleges and universities to process crime statistics on the following: murder, rape, robbery, aggravated assault, burglary, motor vehicle theft, domestic violence, dating violence, stalking, liquor violations, drugs, weapons, arson, larceny, and hate crimes. Crime statistics or additional information regarding safety is available at Campus Safety during regular business hours or on Campus Safety's website.

CHAPLAIN'S OFFICE, CAMPUS MINISTRIES
Student Center, 236.2787, *southern.edu/chaplain*
The Chaplain's Office/Campus Ministries department is here to support the spiritual needs of students. Chaplains are available for prayer, Bible study, pastoral care, and pre-marital counseling.

Over 40 student-led and organized ministries are offered on and off campus. Students are encouraged to both participate in existing ministries and to create new ones. Current ministries on campus include: Vespers, LifeGroups, Week of Prayers, Collegiate Sabbath School, Residence Hall Ministry, and Renewal worship service (Collegedale Church). Current ministries off-campus (Chattanooga area) include Westside 4 Jesus, SWAG Camp, iWitness, and Breakfast Ministry.

The Student Missions program supports more than 60 students per year who choose to serve 9-12 month terms at various locations throughout the world. If short term is more your style, we also have uQuest Missions that goes out and serves during breaks in the school year.

COMPLAINTS

All employees of the office of Student Development have an open-door policy, which means that if not in a meeting, the vice president for Student Development, the Director for Student Life and Activities, or their administrative assistant welcomes face-to-face meetings with students who want to bring attention to a campus problem.

In lieu of a meeting, students who have complaints about nonacademic issues should forward them in written form to the Office of Student Development. Complaints are addressed by the vice president for Student Development, the director of Student Life and Activities, or the Student Development Committee, whichever entity is the appropriate one to address the issue.

In some cases, complaints will warrant a subsequent face-to-face meeting.

DISABILITY SUPPORT SERVICES (DSS)

Lynn Wood Hall, Suite 1082, 236.2574,
southern.edu/disabilitysupport

See the *Disabilities Support Services* heading in the Policies and Procedures section.

ECLASS HELP DESK

Academic Technology building, 236.2086,
eclasshelp@southern.edu

Students may contact the eClass Help Desk by phone, email, or walk-in to receive support with technical issues relating to using eClass (Southern's Learning Management System), clickers, Panopto, and Turnitin (the originality checking application used on campus).

EMAIL/USER ACCOUNT

To create a Southern email account, go to *southern.edu* and click "My Access." Click "Create Account," and then enter your six-digit student ID number. If you do not know your number, contact the Campus Card Desk at 236.2707.

EMERGENCY NOTIFICATION SYSTEM

southern.edu/notify

Sign up for emergency notifications at *southern.edu/notify* for text/voice messages.

EVENSONG

A one-credit option for students, Evensong often meets in the Collegedale SDA Church sanctuary, though the venue can change. The service usually is timed to begin 20-30 minutes before the end of the Sabbath to celebrate in Christian praise the end of one week and the beginning of another.

FOOD SERVICES

Wright Hall, 3rd Floor, 236.2708, *southern.edu/food*

Food Services offers four venues (Cafeteria, Deli, Kayak, and KR's) for your dining needs. Each of these venues offer nutritious, vegetarian selections which can be paid for using cash, credit cards, or meal plan. Visit the website for menus, meal schedules, and holiday closings.

The Cafe offers self-service buffets, including traditional hot meals, international cuisine, salad/fruit, and desserts. The Cafe serves three meals daily through the week. There is a large dining hall for your enjoyment and studying needs.

The Deli (at the VM) serves hot entrees for most meal periods throughout the week, and offers a self-service soup/salad bar plus a large variety of snacks, sandwiches, pizzas, desserts, and drinks.

The Kayak (in Hulsey) offers real fruit smoothies and healthy, natural snacks five days per week.

KR's (in the Student Center) offers sandwiches/wraps, snacks, desserts, and slushies six days a week long with a relaxing area to connect with your friends or study.

Vending machines are located in the Residence halls, Brock Hall, Florida Hospital Hall, Hickman Science Center, and McKee Library. They contain drinks and snacks.

Catering services are also offered with advance notice. Please coordinate with the Catering Manager to determine menu and availability.

Note: students who steal, throw food, deface or destroy Food Service property or are disrespectful to Food Service staff are subject to fines and disciplinary action.

GRADUATE STUDIES

Wright Hall, 236.2694, *southern.edu/graduatestudies*

Graduate Studies processes all applications for students seeking admission into graduate programs. Students seeking to attend classes as degree or non-degree admission status must submit an application along with the required supporting documentation. When an applicant's file is complete, it is forwarded to the appropriate school for an admission status.

GRADUATION

Academic Administration, Wright Hall, 236.2805

Graduation is coordinated by Academic Administration. Announcements and regalia are ordered online at *cbgrad.com*. Deadlines for ordering are found in the calendar.

HULSEY WELLNESS CENTER

Hulsey Wellness Center, 236.2850, southern.edu/wellness

Here to help students, employees, and our community develop and maintain life-long habits of wellness, the Hulsey Wellness Center is a state-of-the-art facility providing trained assistants and a wide variety of activities to suit various interests. We welcome you to healthier living.

LIBRARIES

236.2788, *southern.edu/library*

To provide outstanding assistance for both residential and distance education students, McKee Library offers a wide range of resources and services both online and on site.

The website provides access to an array of full-text databases, indexes, e-books, peer-reviewed journals, serials, and digitized materials. Patrons utilize the library website to find books and articles, submit interlibrary loan requests, schedule consultations with librarians, reserve study rooms, renew loans, view tutorials, and make use of the Ask-a-Question feature to get research advice.

When visiting the library facility, students can utilize computer workstations or borrow a laptop, iPad, Kindle, or Nook. They can have a group study session in one of the study rooms, attend an information literacy session, get help at the Writing Center, view Special Collection exhibits, study, read newspapers and journals, or enjoy an art display.

While on campus, users can also visit the Teaching Materials Center — an educational curriculum collection in Summerour Hall — to explore elementary and secondary curriculum materials and teaching guides and to make use of Ellison dies, laminators, and other resources. Additional libraries include: the William G. Dever Research Library, which houses a premier collection of archaeological resources, and the School of Music's music collection located in Wood Hall.

MISSION OPPORTUNITIES

Chaplain's Office, Student Center, 236.2787,
southern.edu/studentmissions or southern.edu/uquest

Information on student missionary, taskforce, and short-term mission opportunities are available at the Student Missions and uQuest offices in the Student Center.

PARENT COMMUNICATION

The Student Development office is committed to facilitating communication between the campus and parents within the guidelines specified by FERPA (the Family Educational Rights and Privacy Act). Because FERPA allows students to opt out of communication between their parents and Southern, parents who want to discuss grades and student conduct with Southern should discuss with their children the need to include their names as family that are given this privilege.

Another way that Southern is committed to parent communication is through its parent orientation. At the beginning of each semester, Student Development sponsors a parents' orientation. It occurs on Move-in Day and is called the Main Event.

Still another avenue is Parents Weekend, which takes place in the winter of every even-numbered years. Generally occurring in February, Parent Weekend gives parents the opportunity to join their children in their classes, to meet with administrators, and to attend special programming and meals.

Southern also publishes Panorama, an online parent newsletter. It is sent out four times a year.

STUDENT ASSOCIATION (SA)/SA SENATE
Student Center, 236.2723, *southern.edu/sa*
SA is Southern's undergraduate student government organization. SA officers serve as liaisons between Southern's administration and students. As such, they receive leadership training to strengthen their abilities at the beginning of each Fall semester. Three of these officers are elected positions: President, Executive Vice President, and Social Vice President. The other nine are appointed positions, selected from a pool of students who have applied to serve in those capacities. Those positions are as follows: Executive Secretary, Finance Director, Assistant Finance Director, Public Relations Director, Parliamentarian, and the four Student Media positions (see below for more information on these offices).

Another opportunity to get involved in student government is by serving as a student senator.

Students who wish to run for an elected office or apply for an appointed position, must meet the following qualifications:

a) Members of the SASAU General Assembly;
b) Completion of a minimum of 3 academic hours on campus;
c) Cumulative GPA of 2.50, including a 2.50 GPA in the last semester completed;
d) A clean student conduct record.

Under the authority of the Student Media Board, publications of the Student Association include the Southern Accent (the student newspaper), Southern Memories (the yearbook), Strawberry Festival (the end-of-the-year video show), and Studio 4109 LIVE (Southern's Christian comedy show). Students who wish to be appointed to one of these positions must meet the same requirements noted above.

STUDENT CENTER
Off K.R. Davis Promenade, 236.2611
The following are located in the Student Center: KR's Place (snack shop), game room, prayer room, Student Association offices, SA Media offices (Accent, Memories, Strawberry Festival), Chaplain's Office, Campus Ministries, Christian Services, Student Development, and Student Life and Activities.

Two television sets are in the student center broadcasting CNN in the eating area and sports in the game room.

STUDENT DEVELOPMENT
Student Center, 236.2814
The Office of Student Development serves students by meeting their non-academic needs. Under the umbrella of this office are the following departments: Student Success Center (Counseling and Testing Services, Career Services, Disability Support Services, First-Year Experience,

Retention and First-Year Advising), Residential Life, Student Association, University Health Center, and Student Life and Activities.

The vice president for Student Development provides administrative leadership, support, and direction for all matters related to student development and student life and is a member of the President's Cabinet.

STUDENT EMPLOYMENT

Human Resources, Wright Hall, 236.2276, *southern.edu/hr*

Students are encouraged to obtain part-time employment in the university's industries, services, or academic departments in order to help pay school expenses. Students are expected to be punctual and to maintain their work schedule during the entire semester, including examination week. To be absent from work appointments without cause, a previous arrangement, or lack of notification in the case of illness, is a sufficient reason for separation of employment.

STUDENT JOB BOARD

Student who are looking for student employment should check the Student Job Board, which is found at the following online address: *southern.edu/administration/hr/forstudents/jobboard.html*. It is wise to check periodically for new postings as new jobs become available virtually every day of the week.

Southern Adventist University is committed to equal employment opportunities for all individuals. The university does not discriminate on the basis of race, color, sex, age, national origin, veterans, or handicap/disability in its hiring and employment practices. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. When offered a position on campus, prospective employees (including student employees), as a condition of employment; will be asked to complete the Form I-9 for employment eligibility verification. Documents must be unexpired and in their original form (copies, scans/faxes, and e-mail will not be accepted). For more information on acceptable Form I-9 documents, visit: *uscis.gov/i-9-central/acceptable-documents*. Southern Adventist University participates in E-Verify.

Students are encouraged to excel academically, but when hired for a student position, commitment to that responsibility is necessary in order to maintain active student employment status. To obtain more information about these and other student employment standards and conduct, please contact our Student Employment Coordinator: 423.236.2278.

Enrollment eligibility for student jobs on campus: Students must either be enrolled full-time, or taking a minimum of 5 credit hours (graduate students) at Southern Adventist University.

Attendance and punctually is expected during the entire semester, including examination week. An absence without reasonable cause, previous arrangement, or lack of notification is sufficient reason for separation of employment.

During the academic school year (Aug. 20 to May 6), student employees are limited to working a maximum of 24 hours per week (combined hours for ALL campus positions). During the summer (May 7 to August 19), student employees are limited to working a maximum of 38 hours per week (combined hours for ALL campus positions). Further limitations on hours may apply in certain situations. Students and their supervisors are expected to work together to ensure that students do not exceed the maximum hours per week.

The university prohibits harassment and sexual misconduct in the workplace. Please refer to Risk Management or Human Resources Departments for more information on Sexual Misconduct: *southern.edu/administration/student-services/titleix.html.*

STUDENT FINANCE

Wright Hall, 236.2535, *southern.edu/finances*

Student Finance advises students about the availability of grants, scholarships, and loans from private and government sources. It is also responsible for managing student accounts.

Students are encouraged to submit the Free Application for Federal Student Aid (FAFSA) by going to *fafsa.ed.gov* or My Student Aid app.

Student Finance processes financial aid information and sends an award letter notifying students of their eligibility. Once the aid is accepted and the student enrolls at Southern, and after the census date, the financial aid is credited to the student's account.

Students are encouraged to work with a student finance counselor and develop a financial budget. Students are expected to have their account paid in full or be current on a payment plan each semester to register for the next semester. Accounts must be current by the start of each semester in order to continue enrollment at Southern. Students or parents should contact Student Finance if their financial situation changes.

A student convicted in a court of law of a drug violation may lose eligibility for federal financial aid. Student Finance will explain to any affected student the requirements for regaining eligibility for federal financial aid.

STUDENT LIFE AND ACTIVITIES

Student Center, 236.2484, *southern.edu/activities*

A wide variety of social programming is coordinated through Student Life and Activities including Saturday night activities, Student Association events, special programs, Christmas on the Promenade, Cookies on the Promenade, etc. The director of Student Life and Activities collaborates with more than 50 student organizations to provide additional social opportunities.

The director of Student Life and Activities serves as a special advocate for student interests/challenges with students and student families.

STUDENT MISSIONS

Chaplain's Office, Student Center, 236.2787,
southern.edu/studentmissions

Currently, more than 60 student missionaries are serving for nine-twelve months in 24 countries. National and international opportunities are offered. The department's goal is to send out 10 percent of the student body in a dedicated year of service. Many returned students speak of the strong spiritual impact the student mission year has had on their lives.

STUDENT RECORDS ACCESS

Wright Hall, 236.2895

Southern is committed to meeting all Family Education Rights to Privacy Act (FERPA) requirements. Students have the right to inspect and view official records, files, and data directly related to them kept by any unit of the university. This request should be made in writing to the administrator responsible for the record. Requests are to be processed within five days from the date the request has been filed. The Act stipulates a reasonable fee may be charged if copies of the material in the file are desired. See *Student Records* policy in the Policies and Procedures section for more information.

STUDENT SUCCESS CENTER

Student Success Center, Lynn Wood Hall, 3rd Floor, 236.2782,
southern.edu/successcenter

Various resources to help students adjust to university life are available. Personal and career counseling, consultation, testing, advisement for first-year students, and referral services are provided in a confidential, caring environment.

Career Services: The career services coordinator is available to help students by offering career counseling, administering career assessments (interests, work values, skills and personality), providing occupational exploration resources, and assisting with writing resumes and cover letters.

Counseling Services: Appointments are free to all currently enrolled students and made through the office manager. Referral services to professionals in the community are also available. Communication between counselors and students is confidential and privileged as defined by Tennessee law.

Disability Support Services: Support of Alternative Readiness (SOAR). It is the policy and practice of Southern Adventist University, to comply with the Americans with Disabilities Act, Section 504 of the Rehabilitation Act regarding students and applicants with disabilities. The Support of Alternative Readiness (SOAR) mission is to assist each student in reaching their goals regardless of any physical, learning, psychological, psychiatric, or other documented disability they may have. SOAR serves to assist in advocating for reasonable

accommodations that help ensure equal access to course content and evaluation. Students with disabilities, who intend to seek accommodations, are encouraged to contact SOAR as soon as possible. Without sufficient advance notification and proper documentation, SOAR may not be able to meet your requests, or there may be delays and retroactive accommodations can not be provided.

First-Year Experience: FYE services assist new university students in achieving a fulfilling and balanced university experience. A new student orientation program has been designed to orient all new students and their parents to the demands and expectations of living and studying on our university campus. The Southern Connections course provides first time college students with tools for managing the challenges and opportunities faced on their university journey. Southern Connection students will be assigned a peer mentor that will help them adjust to their first year on campus. FYE also manages summer advising to incoming new students. They will assist in helping them sign up for classes and connecting them to their academic department.

Testing Services: The Testing Services staff coordinates and administers testing and assessment programs that include national admission and certification tests, institutional assessment programs, individual diagnostic screening assessments, and career assessments. Southern is an established non-Saturday National Test Center for the administration of entrance examinations for students applying to graduate and professional programs. Testing Services is a member of the National College Testing Association (NCTA) and the Consortium of College Testing Centers (CCTC) and subscribes to the *NCTA Professional Standards and Guidelines.*

Retention Services: assists students in achieving their personal and academic goals. Support is provided through a variety of offerings that include meeting with a specially trained member of the Student Support Team, JumpStart, University Enrichment courses and International student activities. Common topics of interest: time management and organization, managing stress and anxiety, test taking and study tips and healthy relationships.

STUDENT WELLNESS SCHOOL

Hulsey Wellness Center, School of P.E. Health and Wellness

The Student Wellness program is designed to help improve the quality of life for people on campus and in the community. Student leaders plan, implement, and evaluate programs that promote better living. Student Wellness assists students in pursuing a wholistic, temperate lifestyle full of purpose and satisfaction. This is accomplished through encouraging changes that create a balanced life spiritually, socially, environmentally, physically, intellectually, emotionally, vocationally, and financially.

TECHNOLOGY ON CAMPUS
Information Systems, Wright Hall, 236.2712,
southern.edu/online
The department supports computers and audio visual technology in all classrooms. Call or email for classroom technology support and campus computer support at computersupport@southern.edu.

TELEVISIONS
A television viewing room is available in each residence hall. Programming on the sets in these rooms is under the direction of the residence hall deans. There are also 2 television sets located in the Student Center under the supervision of the director of Student Life and Activities.

TITLE IX
Wright Hall, 236.2266,
In compliance with Title IX of the U.S. Higher Education Amendments (1972) Southern does not discriminate on the basis of gender. Title IX is not just about sports; it is a prohibition against sex-based discrimination in education. It addresses gender-based discrimination and sexual violence (whether student to student, employee-to-student, or employee to employee, or volunteer-to-student) Sexual violence includes attempted or completed rape or sexual assault, as well as sexual harassment, stalking, voyeurism, exhibitionism, verbal or physical sexuality-based threats or abuse, and intimate partner violence.

The director of Risk Management is the Title IX Coordinator and designated to resolve non-student employee grievances. Student grievance under Title IX should be presented to the Title IX Designee, who will either resolve the grievance or present it to the designated committee for resolution.

TRANSPORTATION SERVICES
Park Lane, 236.2716, *southern.edu/transportation*
Students needing local transportation to medical appointments or Social Security office can place a request online at southern.edu/transportation within 48 hours of the appointment. Services are offered Monday through Thursday, from 7:30 a.m. to 5 p.m. and Friday from 7:30 a.m. to 12 p.m.

Transportation is available to and from campus to Chattanooga airport, Groome Transportation, Mega Bus, and Greyhound on specific dates before and after breaks. Check the website for dates and times. These services are free of charge to currently enrolled students.

THE TUTORING CENTER
McKee Library, 3rd Floor, 236.2578, *southern.edu/tutoring*
The Tutoring Center offers free peer tutoring sessions for 50+ lower division courses and 20+ upper division courses. The Tutoring Center also offers tutoring to help students with time management, study skills, reading skills, and ACT preparation. Schedule an appointment at *southern.mywconline.com.*

UNIVERSITY HEALTH CENTER
4687 University Drive, 236.2713, *southern.edu/universityhealth*
The University Health Center (UHC) is under the supervision of a physician. A nurse practitioner/physician assistant works regular office hours, and the physician will see students at the UHC at pre-arranged times. Registered nurses also work regular office hours.

The UHC provides medical services for primary and acute/sub-acute conditions, illnesses, and injuries rather than comprehensive medical care for major problems. Chronic health conditions may be managed by the student's primary care physician, and the UHC will work closely with the primary care physician while the student is at Southern. The UHC is available to make referrals to area health care providers. The UHC is open to all current students of Southern and dependents, ages 10 and above, if they are covered by the university student health insurance.

For after-hours care (evenings, nights, and weekends):

Emergencies - For any perceived life- or limb-threatening emergency, on or off-campus, emergency services should be activated by calling 911. Emergency care should **NEVER** be delayed due to being unable to reach the UHC or the on-call nurse. Area hospitals have emergency room services available 24 hours a day, 7 days a week.

Medical Charges: All charges incurred at the UHC are applied to the student's account. The UHC will submit claims for those with Southern's student insurance. The insurance reimbursement is posted on the student's account when it is received. The UHC is unable to process claims for students with private insurance, so students should plan to file their own insurance. A walk-out statement summarizing fees for services provided is available by request.

Medical information is strictly confidential and may be released only with the written permission of the student. The medical record is not accessible to anyone other than the professional staff of the UHC.

The UHC retains medical records for 10 years after a student's last attendance at the university. Immunization records are kept indefinitely. To request copies of medical and/or immunization records, please submit a Medical Release Authorization form. This can be obtained at southern.edu/administration/university-health-center/forms. Submit form to UHC@southern.edu.

VESPERS
southern.edu/vespers
Each Friday evening while school is in session, a vespers program is organized from the Chaplain's Office and Campus Ministries. The program is usually held in the Collegedale Church but may convene at different locations throughout the year. Vespers is a special time when the university family gathers together in one place to sing, share, pray, and worship. The Vespers service, while offering a variety of programs, remains a consistently anticipated spiritual event on campus. The Vesper programs are streamed online every Friday. Visit *southern.edu/streaming*.

WRITING CENTER
McKee Library, Main Level, 236.2384,
southern.edu/writingcenter
The Writing Center is the writing resource on campus. The Writing Center offers free one-on-one, individualized tutorial sessions for Southern students. Wherever students are in the writing process, regardless of the paper, course, or discipline, The Writing Center can help make students' papers stronger. Schedule an appointment at *southern.mywconline.com.*

POLICIES AND PROCEDURES

ACADEMIC POLICIES
Students should familiarize themselves with their particular programs of study as outlined in the *Undergraduate Catalog.*

ALCOHOL, TOBACCO AND ILLICIT DRUG USE
See the Alcohol, Tobacco and Illicit Drug Use heading in the Code of Conduct section.

ASSAULT
Assault of any kind is not tolerated. Students involved in assaulting behaviors and actions are subject to disciplinary actions and legal proceedings if charges are filed. See *Sexual Assault and Harassment* in the Code of Conduct section for more information.

ATHLETICS
southern.edu/intramurals
Southern provides organized sports activities through the intramural program administered by the School of Physical Education, Health, and Wellness. The program is committed to excellence and offers activities that foster a positive, safe, and active social and moral environment. The goal of the intramural recreation program is to provide a wide variety of positive experiences for as many students as possible.

Participation in intramurals is open to:

1. Undergraduate students (enrolled on campus for more than 6 credit hours) and spouses
2. Graduate students (enrolled on campus for more than 3 credit hours) and spouses
3. Full-time employees of Southern and spouses
4. Full-time employees of the Collegedale Church and spouses

In order to protect the physical well-being of students and the liability of the university, Southern prohibits participation in sports with excessive physical contact, such as tackle football.

Southern does not sponsor or participate in athletic competition with other educational institutions or churches.

AUTOMOBILES AND MOTORCYCLES
southern.edu/campussafety
All students who bring a motorized vehicle onto campus must register the vehicle through Campus Safety. Vehicle registrations are good for

one semester: students must re-register their vehicles each semester or summer that they are in attendance.

Students are to place the registration decal for their vehicles in the lower left corner of the windshields. These decals give students permission to park in lots that match the color of the decal assigned to the vehicles. Failure to register a vehicle or to park in an assigned parking lot will result in a parking fine. Repeat offenders of these policies can expect their vehicle to be booted. Campus Safety is responsible for parking enforcement.

Visitor parking is found in the northwest lot in front of Wright Hall.

BICYCLES

Bicycles should be ridden in a safe and courteous manner at all times. Trick riding, towing, riding with a passenger, riding on stairs, in buildings or any other deemed unsafe activity to rider or pedestrian is prohibited. Bicycles should be parked and locked in appropriate bicycle parking racks and not attached to handrails, light poles, sign posts, or parked in locations that will limit or delay pedestrian traffic or emergency exit from a building or area.

It is strongly recommended that bicycles be registered with the university through one of the residence halls. Campus Safety is responsible for monitoring and enforcing bicycle safety. Abandoned or confiscated bicycles that are not claimed after 90 days are disposed of according to statutes in state law.

BUILDING ACCESS

Buildings are locked and unlocked according to university set schedules. Students and visitors are to immediately leave a building at closing time. A current university faculty or staff member must accompany a student in a locked building.

BULLETIN BOARDS

Bulletin board material must be approved and stamped by Student Development prior to posting. The poster size should be no larger than legal size paper. Inappropriate bulletin board material will be removed by Student Development personnel.

CAMPING

Students who wish to leave campus for weekend camping trips must submit a request through the regular weekend-leave process. The following guidelines must be verified: specific identification of camping site, approved adult sponsor to accompany mixed-gender groups, and separate sleeping arrangements for each gender. Campus organizations and non-residence hall students are expected to follow these guidelines. Camping on the Biology Trail and White Oak Mountain is prohibited.

CELL PHONES AND MOBILE DEVICES USE

The use of cell phones and other mobile devices on campus is governed by general cell phone etiquette. Three of the "top ten things" to know about cell phone etiquette especially pertain to student life:

1) Be courteous to those you are with by turning off your phone if it will be interrupting a conversation, lecture, or activity;
2) Don't make calls in a library, theater, or church;
3) Don't text during class or at your job.

These rules of politeness govern the expectations Southern has for its students at worship services, convocations, and performing arts programming.

Professors often state their expectations about the use of mobile devices on their syllabi; however, in the event that faculty fail to do so, it is anticipated that students put their devices away unless professors instruct their students otherwise.

The use of the camera on a mobile device is always inappropriate in public restrooms, locker rooms, and showers. Such use could result in disciplinary sanctions.

CLASS VISITATION

Classes at Southern are open to registered students only. Information disseminated in the classroom or other places of learning is the primary product that the university sells. Hence, visitors may not enter such gatherings unless they are official guests with legitimate business in a classroom or have the permission of the instructor. Visitors who attend classes may not engage in the discussions unless invited to do so.

CLASSROOM CONDUCT

Professors and the institution reserve the right to remove students from classes if their behavior threatens the purposes of the class by exceeding the bounds of normal academic freedom. Professors conducting extension classes from other institutions on the Southern campus share the rights spelled out by this policy.

CLERY ACT

southern.edu/administration/campus-safety/clery

Southern complies with the federal Cleary Act requirements for reporting and maintaining public record of reported crimes. A daily crime log, monthly crime statistics, an Annual Security Report, and other required safety information are available upon request at Campus Safety.

CLUBS

See the *Student Organizations* heading in this section.

COMMUNICABLE DISEASE POLICY

The university is committed to acting with Christian compassion toward anyone with a communicable disease. Southern is also committed to protecting the members of its community from exposure to communicable diseases. The university's position is that practicing universal contamination precautions, avoiding intravenous drug use, abstaining sexual relations outside of marriage, are the most effective ways to avoid exposure to communicable diseases. A plan with detailed procedures to accomplish these goals has been officially established and is published in the university's *Policy and Procedures Manual* and is also on file in the office of the vice president for Student Development.

COMMUNICATION

Students are expected to communicate when contacted by university administrators. A student who refuses to respond may be subject to suspension.

CRIME ON CAMPUS

Campus Safety, 236.2100, southern.edu/campussafety

Campus Safety is available for assistance and service 24 hours a day, seven days a week. Emergencies and life-threatening situations should be reported to 911 immediately. Crimes, criminal-type activities, and life-safety problems should be reported to Campus Safety. The United States Department of Education and the State of Tennessee, Tennessee Bureau of Investigation, require colleges and universities to process crime statistics on the following: murder, rape, robbery, aggravated assault, burglary, motor vehicle theft, liquor violations, drugs, weapons, arson, larceny, and hate crimes. Crime statistics or additional information regarding safety is available at Campus Safety during regular business hours or on Campus Safety's website.

CROSSWALKS

Pedestrians crossing the streets on campus should cross at the designated crosswalks. Tennessee law requires drivers to yield the right-of-way to pedestrians in crosswalks. However, no pedestrian shall suddenly leave a curb or another place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield. If the pedestrian does not allow reasonable time and distance for the driver to stop, the driver has the right-of-way.

CURFEW

Residence halls close at 11 p.m. Sunday-Friday, and at 12:45 a.m. on Saturday. Campus curfew is midnight. The campus is closed between midnight and 5 a.m. During this time, the walking/running track and the tennis courts may be used for their intended purpose with the provision that a valid university Campus Card be shown if requested by the Campus Safety officer on duty. Loitering on campus after buildings close

is prohibited. Residence hall students will be asked to return to their residence. The Student Park closes at sundown unless prior arrangements have been made through the Student Development office. Ropes courses and Biology Trails are closed at sundown.

DISABILITY SUPPORT SERVICES (DSS)
Lynn Wood Hall, Suite 137, 236.2574,
southern.edu/disabilitysupport

Students with disabilities should contact Disability Support Services (DSS) when they decide to attend Southern. They should arrange an appointment for a confidential discussion of their situation, whether or not they intend to request accommodations. Students who request accommodations after the third week of the semester might not complete the process in time to receive accommodations for that semester. No retroactive accommodations can be provided.

Southern is in compliance with Section 504 of the Rehabilitation Act (1973) and is dedicated to the elimination of architectural and prejudicial barriers that prevent any qualified person from attending. Toward that end, Southern has established DSS to assist in advocating for reasonable accommodations that help ensure equal access to course content and evaluation. However, the university cannot assume responsibility for providing accommodations or special services to students who have not voluntarily (and confidentially) identified themselves as having a qualifying disability or to those who have not provided DSS with appropriate documentation of their disabilities.

DISTRIBUTION OF INFORMATION

Anyone who desires to distribute information via pamphlets or papers on the campus of Southern must receive permission from the Administrative Council through Student Development.

DRESS CODE

As a Christian educational institution, Southern has established a dress code emphasizing modesty, cleanliness, neatness, and professional appropriateness. Students are to meet the following requirements:

Men

1. Modest pants worn at the waist with shirts or sweaters
2. Sabbath services (Vespers, Sabbath School, church): suits or collared dress shirts or turtleneck sweaters
3. Beards and mustaches clean and well groomed
4. Modest recreational apparel

Women

1. Modest dresses, skirts, or pants with shirts or sweaters
2. Sabbath services (Vespers, Sabbath School, church): modest skirts, dresses, or dress pants with shirts or sweaters
3. Makeup should be natural in appearance
4. Modest recreational apparel, including one-piece swimsuits

Men and Women

1. Shorts are not to be worn in classroom buildings or during Convocation programs.
2. Shoes and shirts are required in all non-recreational public places
3. Hair is to be clean, neat, and without radical styles

Specifically prohibited in public are:

1. Sloppiness, tank tops, pajamas/lounge wear, and clothing that is torn, frayed, or with printing that contradicts university standards
2. Tight fitting and revealing styles, sheer fabrics, low-cut tops, bare midriffs or shoulders, exposed camisoles, miniskirts with or without leggings, and skirts with deep slits
3. Jewelry: bracelets, necklaces, chains, medallions, earrings, and rings. Medical alert chains and bracelets are allowed. Married students may wear wedding bands. Students who wear jewelry may be fined

Students not compliant with the dress code may be fined and subject to further discipline. Guests at Southern are encouraged to comply with the dress code.

EMAIL/USER ACCOUNT

See the *Email/User Account* heading in the Services section.

EMOTIONAL SUPPORT ANIMALS (ESA) – STUDENT HOUSING

The following statement is an abridged version of the full ESA policy. For the complete version, one may go to the Disabilities Support Services website (dss@southern.edu).

Southern Adventist University is committed to creating and sustaining a successful community of inclusive excellence as it prepares students to live, learn, and work among people who experience the world

in fundamentally different ways. As such, Southern is committed to allowing Assistance Animals, also known as Emotional Support Animals (ESAs), on its campus to provide individuals with disabilities an equal opportunity to use and enjoy university housing. Although it is the policy of Southern that pets, except for fish, are prohibited in university housing, Southern will consider a request for reasonable accommodation from this prohibition by an individual with a disability. However, no ESA may be kept in university housing at any time prior to the individual receiving approval as a reasonable accommodation pursuant to this policy.

The university will base such determinations upon the consideration of the behavior of the particular animal at issue, and not on speculation or fear about the harm or damages an animal may cause. Any removal of the animal will be done in consultation with the DSS.

ENTERTAINMENT

Southern expects students to choose entertainment with discretion and to choose content that is spiritually and morally uplifting, focusing on that which is noble, right, pure, lovely, and admirable.

FAMILY EDUCATIONAL RIGHTS TO PRIVACY ACT (FERPA)

Southern is committed to following all the requirements of FERPA. For specific information, contact Records and Advisement or see the *Student Records* heading in the *Undergraduate Catalog*.

FIRE ALARM

When a fire alarm sounds, everyone in the building must exit and go to the assembly area designated on each building's evacuation signs. Make sure you stay outside the collapse zone of the building. Collapse zone is 1 ½ times the height of the building. The porch is NOT outside of the collapse zone. If the alarms or emergency personnel give other instructions, follow those instructions.

FIRE DRILL

Fire drills are required for all buildings each semester. When an alarm sounds, occupants are to follow the announced procedure promptly. There is a $200 fine for not evacuating the building.

FIRE EQUIPMENT

Tampering with fire extinguishers, fire alarms, smoke detectors, door closing devices, or other fire protection equipment will subject the offender to a $200 fine and discipline. Anyone covering, tampering with, or removing a fire-system device is subject to a fine of $200 and is responsible for damages. Tampering with fire equipment or violating fire regulations can result in civil and/or criminal charges and arrest.

FIRE HAZARDS
Candles, candle warmers, torchiere lamps, spider lamps, hot plates, toaster ovens, toasters, incense, open-flame lamps, or any other item that could cause a fire or smoke-related incident are prohibited inside buildings. Use of these items may result in a fine of up to $200, in addition to charges covering damages caused by smoke or fire. All lamps must be UL (or similarly) listed. Power strips must be grounded (three-pronged plug), have a built-in circuit breaker, be UL approved, and be undamaged. It is recommended that power strips also have built-in surge suppression.

FIREARMS AND OTHER WEAPONS
All city, state, and federal laws and regulations governing firearms and weapons apply on university property. Firearms and guns (including but not limited to bullet, pellet, BB, and paint ball), bows and arrows, blowpipes, knives (or any edged weapon over four inches from bezel to tip), nun chucks, throwing stars, brass knuckles, and any other type of weapon prohibited by law are not allowed on campus. Violators are subject to fines, disciplinary actions, and arrest on local, state, and/or federal charges.

FIREWORKS AND EXPLOSIVE MATERIALS
Fireworks, explosives, or any mixture of chemicals or substances that can cause fire, smoke, or explosions are prohibited. Violators are subject to fines, discipline, damage costs as a result of smoke, fire, or explosions, and arrest on local, state, and/or federal charges.

FUNDRAISING
Fundraising by student organizations requires approval by the Student Activities Committee. Soliciting an amount exceeding $500 requires approval by the Fundraising Committee. For further information, contact the director of Student Life and Activities. Approval must be received before any fundraising activities begin. Only organizations with current approval status may request permission to raise funds.

GRADUATION DECORUM POLICY
Southern's commencement ceremony is a formal event that exhibits the pride we have in the accomplishments of our graduates. As such, professional decorum is expected from those who attend or participate. Behavior that is loud, disruptive, or otherwise incongruous with that expectation may result in fines or other repercussions. Southern is within its rights to withhold diplomas and transcripts from students who have not paid their bill in full, including fees associated with improper graduation behavior. We encourage all in attendance to join us in enthusiastically celebrating individual academic accomplishments without diminishing this milestone moment for the group as a whole.

HAZING AND OTHER IRREGULAR ACTIVITIES

See Hazing and Other Irregular Activities heading in the Code of Conduct section.

HORSES

Due to the damage it causes to the landscape, horseback riding is not allowed on campus, including the Biology Trails.

HOUSING AND RESIDENCE REQUIREMENTS

The total social and educational program at Southern is based on the premise that this is a residential university, not a commuter institution. The campus provides two residence halls, one for males and one for females. For more information regarding housing, visit *southern.edu/housing.*

Single students under the age of 23, who are enrolled for more than three semester hours, and do not live with their parents or legal guardians, must live in the residence halls. Exceptions are made for students who have completed a bachelor's degree or a total of 124 credit hours.

In order to live elsewhere, a student must present a written request to the Housing Exceptions Subcommittee through Student Development. Such a request must include parental approval, specifics regarding residence requested, and the reasons an exception to the policy is being requested. Students under the age of 22 who are not scheduled to graduate at the end of the academic year should not expect their request to be approved. Requests will not be considered if a student is on citizenship probation. If approval has been obtained thru the housing committee, it is for that school year only and you will have to submit requests for each subsequent school year.

Students who do not abide by the residence requirements will have their registration cancelled. When a student has been given special permission to live off campus, no change in residence may be made without the permission of the Housing Exceptions Subcommittee.

All first-year and transfer students must reside in the residence hall of their gender or with their parents during SmartStart even though they may be taking three credit hours or less.

Except for student families and university-approved situations, Southern students of any age may only live with individuals of their same gender.

A student who lives in the residence hall must be registered in classes. Anyone who drops classes will need to make living arrangements outside of the residence hall. Exceptions to this policy must be cleared through the Dean of Students, the vice president for Student Development, and Student Finance.

Student family housing is available through Financial Administration. Only currently enrolled students may live in student housing.

HOUSING AGE REQUIREMENTS

The residence halls are designed for currently enrolled undergraduate students under 24 years of age. Those who are 24 to 29 years of age may live in the residence halls if space permits, but only after all students under the age of 24 are placed.

IMMUNIZATION REQUIREMENTS

- **PPD (TB) Skin Test**—Must be done within 6 months from the start of school. If positive, must attach a copy of a chest X-ray done within the last 5 years or IGRA lab test results
- **Two MMRs** (Measles, Mumps, and Rubella)—After 12 months of age for students born after 1956 or attach lab copies of titers showing immunity for all three diseases
- **Hepatitis B** (Series of 3)—Students must choose either to be vaccinated or sign a waiver.
- **Meningococcal Meningitis**—Students must choose either to be vaccinated or sign a waiver.
- **Two Varicella** (chickenpox)—For students born after 1980 or attach history of illness diagnosed by a health care provider or documentation of blood test showing immunity to Varicella.

Proof of vaccinations must be provided by submitting a copy of an official immunization record or a form by a medical provider verifying the immunization dates along with the physician's signature.

INTELLECTUAL PROPERTY POLICY

Southern Adventist University recognizes that research and creative activities are integral functions of a university. The University encourages such activities by the faculty, staff, and students, and recognizes its responsibility to see that creative and scholarly works are administered for the best interest of all parties concerned, including the public.

Southern affirms that the creator of intellectual property should have maximum freedom with respect to the creation consistent with obligations to Southern and other legal entities as established by the

Faculty Affairs Committee. All intellectual property produced at Southern by faculty, staff, or students is covered by this policy. Intellectual property shall consist of, for example and without limitation: inventions, creative works, patentable subject matter, teaching resources, copyrightable materials, audiovisual materials, photographs, software, trade secrets and trademarks. No intellectual property is specifically excluded.

WAIVER OF UNIVERSITY RIGHTS

1. **Time for Review:** Before the creation of any work of intellectual property using substantial University resources, the creator(s) shall notify the office of the vice president of Academic Administration. Inventors and authors shall receive the written decision of the University's intention to pursue or release rights of ownership within 45 days of the date of the formal submission to the office of the vice president of Academic Administration.
2. **Release of Invention to Inventor(s):** The University may determine that an invention will not be patented and will not be licensed or otherwise commercialized by the University. In those cases, the vice president for Academic Administration will cause ownership rights to be waived by the University.
3. **Use of Revenue:** Funds received by the University from the sale of intellectual property owned by the University shall be allocated and expended as determined solely by the University.

UNIVERSITY OWNERSHIP

When intellectual property, such as works, inventions, developments, or discoveries, is created with substantial use of University facilities, whether provided by external support or not, the University will originally retain the rights to the property, provided that it desires to commercially develop the property or to make it available to the public. If, however, the University elects not to commercially develop said property or fails to show diligence in such development, the ownership rights to that property may be acquired by the creator.

If the creator develops an intellectual property with substantial use of University facilities, she or he must make full and fair disclosure to the University of all such sources of compensation relating to that intellectual property.

LIBRARY
236.2788, southern.edu/library

McKee Library policies are available on the library website. Library users are asked to be considerate of the library facility, resources, and other people.

LOCKDOWN

If there is an imminent threat to student or employee safety, the university may lock down the campus or portions of it. If a lockdown is announced, get into or stay in a lockable room. Stay away from windows and doors. Once the door is locked, do not open it for anyone. Wait for the all clear from emergency personnel or the alarm system. If you are outside in the open during a lockdown, move away from the area. If you are able to leave campus, this is advised.

LOST AND FOUND
236.2100, southern.edu/campussafety
Campus Safety maintains a lost-and-found system for cataloging, storing, and disposing of items found on campus.

MEDIA TECHNOLOGY
Because media technology has the potential to hinder learning and motivation, Southern has established policies and practices regarding its use.

Students are expected to choose media content by applying Biblical standards: what is true, honest, just, pure, and brings honor to God and His creation.

Student choices that have a negative impact on their own or another student's grades and/or spirituality may result in fines and/or confiscation of equipment. Media use should not disturb neighboring rooms in residence halls or cause a distraction in common areas on campus. A television viewing room is available in each residence hall. Residence hall deans are responsible for programming these sets. In addition, two large screens are located in the Student Center under the supervision of the director of Student Life and Activities.

Students are expected to honor provisions in the Acceptable Use Policy, which they signed through Information Systems when receiving a *southern.edu* email account and access to the Southern network. Violations of these standards may result in university disciplinary action and criminal charges through the courts.

MEDICAL EMERGENCIES ON CAMPUS
236.2100 or 911

Southern Adventist University has an open medical services system, meaning any person can activate the emergency medical system by calling 911 or Campus Safety.

Situations that would definitely call for emergency medical services (EMS) would include:

1. Any life threatening situation
2. Loss of consciousness
3. Difficulty breathing
4. Chest pain
5. Uncontrolled bleeding
6. Seizures
7. Detached body parts
8. Severe/uncontrollable pain
9. Visible deformity

Because every situation is different and dynamic, each situation calls for decision making that is beyond the scope of this policy. If in doubt, call.

Calling 911 or having an ambulance on scene does not mean the patient must be transported by ambulance. A conscious, coherent, competent adult can refuse service and assume responsibility for their medical outcome.

MEDICAL LEAVE OF ABSENCE/WITHDRAWAL

Students may experience life circumstances or physical or mental health conditions that compromise their health, safety, or academic success or those of other students at Southern. In such circumstances, students may need to leave the university and their studies and resume the pursuit of their academic and co-curricular goals later. The withdrawal process may be initiated by the student, the student's representative, or the university. A completed Academic Petition Form with appropriate supporting information should be submitted to the Records and Advisement office.

The Records and Advisement office processes Medical Withdrawal requests upon receipt of the appropriate supporting information. The time frame for requests is within 30 days of the last day of attendance, but in no case later than two weeks prior to test week. A 'W' is recorded for all classes dropped.

Students are encouraged to speak with a Student Finance counselor prior to withdrawal to determine how a withdrawal will impact current and future charges, financial aid and scholarships, and Satisfactory Academic Progress. Refunds for withdrawals are calculated according to the standard refund policy.

The full Medical Withdrawal policy is available at *southern.edu/administration/student-development/*.

MINOR STUDENTS

Students under the age of 18 are subject to specific regulations appropriate to their age in relationship to the university. If they do not live with their parents or legal guardians as commuting students, all minor students must reside in one of the residence halls. A parent or legal guardian must sign all release forms for the university, University Health Center, and the residence hall. Signatures may be sent by fax with the initial application but must be followed with the actual signed document. Prior to a student's departure on university-sponsored trips off campus, a parent or legal guardian must sign the release form specific to the event or activity. Minor students must follow all requirements specified in the *Residential Life Handbook* pertaining to their age, including curfew, late leaves, overnight leaves, employment, and automobiles. A student under the age of 16 must reside with his or her parents or legal guardian.

MOVIES/VIDEOS/DVDS

The Film Subcommittee must approve in advance any feature-length films to be shown on campus or during any university-related function. Current copyright laws prohibit universities and sub-organizations from publicly showing movies that are intended for private use. Requests for the showing of films should be directed to the chair of the Film Subcommittee.

Academic schools/departments and residence halls may approve films for specific non-academic use. In such cases, the chair/dean plus one or more additional departmental faculty must participate in the approval process. Prior to the approval process, the schools/departments must contact the chair of the Film Subcommittee, who will provide film approval guidance.

MUSIC STANDARDS

Music performed or reproduced anywhere on campus is expected to be in harmony with standards of good taste applicable to the occasion and in keeping with the ideals of spiritual commitment and personal relationship with God. To assist with this responsibility, a screening committee is appointed by the University Senate each year to screen student programs before they are presented. Student groups must contact the chair of the Screening Committee three weeks before their scheduled performance, so that the committee can be called for the screening. Failure to have a program properly screened may cause cancellation of the program.

NONDISCRIMINATION

In compliance with all applicable federal and state regulations, the university does not discriminate on the basis of race, color, gender, ethnic or national origin, disability, or age.

PARKING

See the *Automobiles and Motorcycles* heading.

PERSONAL IDENTIFICATION

Students are to present proper identification when requested to do so by administrators, faculty, and staff.

PROTECTION OF PERSONAL PROPERTY

Students should lock their rooms, apartments, vehicles, and bicycles. They should also store and lock personal items in an appropriate place. Keep a list of all valuable property, including serial numbers. A Valuable Property form can be picked up at Campus Safety or the residence halls.

Missing items should be reported to Campus Safety, with a description and serial number if applicable. Southern is not responsible for damaged, stolen, or missing personal property.

Southern encourages students to purchase insurance for covering loss or damage of your items. See a residence hall dean for more information.

PUBLIC DISPLAY OF AFFECTION

Students are expected to conduct themselves with discretion and in a manner that is consistent with public Christian decorum.

QUESTIONNAIRES, SURVEYS, AND RESEARCH

Proposed student research must undergo a review process prior to research activity. This includes questionnaires or surveys by student organizations as well as research for class assignments. Further information and the required approval forms may be obtained from the vice president for Academic Administration or vice president for Student Development.

RECORDING
The use of electronic devices as a tool for learning is highly encouraged as long as permission has been granted by those being recorded prior to recording. If the content is to be broadcast or published, documented consent must be secured from the instructor.

RECREATIONAL VEHICLES (RV'S)
Recreational Vehicles (RV) and tent camping are not permitted on university property. The university does not have facilities or parking areas for RV or tent camping.

REGISTRATION
Students register for classes online at *southern.edu/register*. Help with academic questions is available by calling 236.2899, for technical support, call 888.309.2471. Students must register for courses no later than the second week of the semester.

RESIDENCE HALL EVICTION
Residence hall housing is designed for currently enrolled undergraduate students under 24 years of age. A student must vacate Southern housing when registered for fewer than 6 credit hours during the first or second semester. A dean will provide notification in writing that the student will have 48 hours to vacate the residence hall. This policy also applies during summer terms if a student does not retain his/her accepted status. If the student does not vacate housing within the allotted time, his/her personal belongings are placed in storage and the student will forfeit all refundable housing deposits and fees. Any exceptions must be arranged through the Dean of Students and with the approval of Student Finance.

RESIDENCE HALL ROOM RESERVATIONS
University policy provides residence hall living space for students 24 and older only if space is available. Currently, students up to age 24 may reserve a residence hall room. A student may confirm a room reservation after being accepted by Southern and paying the $250 Commitment Deposit. The deposit is due May 1 and is held in reserve until the student graduates and/or permanently moves out of the residence hall.

Refunds are not made until after 30 days of residency and all residence hall obligations have been satisfactorily cared for, such as assuring that the room is left clean and undamaged. Refund request must be before June 1.

ROOFS
Any individual who is on the roof of a university building without authorization will be fined $200. This constitutes trespassing and can also result in civil charges. Contact Campus Safety for authorization for classes and special projects.

SABBATH OBSERVANCE
The Sabbath is God's time for people to meet with Him in an atmosphere free from non-spiritual distractions. To facilitate this, the university gives primary attention to worship, rest, Christian fellowship, and service from Friday sundown until Saturday sundown. During these hours students are expected to refrain from secular activities including secular entertainment, secular music, shopping, sports, school studies, work, and other similar activities.

SELLING
Sales people and buyers are not allowed to solicit on Southern's general campus, including the Student Center. Exceptions to this policy for the residence halls must be approved by the Dean of Students in consultation with the vice president for Student Development.

SEVERE WEATHER
If the outdoor tornado siren or indoor warning systems sound, seek shelter immediately—severe weather is imminent. Follow the instructions of the announcement or emergency personnel. Familiarize yourself with shelter locations in the buildings you use.

SEXUAL ASSAULT AND/OR HARASSMENT
Southern students, faculty, and staff will not engage in or tolerate sexual harassment, which is defined as "unwelcome sexual advances, requests for sexual favor, and other verbal or physical conduct for a sexual nature." Any sexual behavior which creates an intimidating, hostile, or offensive working or school environment is a violation of Christian standards as well as applicable state and federal regulations and should be reported to the appropriate supervisor or residence hall dean, or the Title IX Coordinator, in the Risk Management office. Any student, faculty member, or staff member who is guilty of such activity will be subjected to discipline, including dismissal and criminal prosecution.

SEXUAL CONDUCT

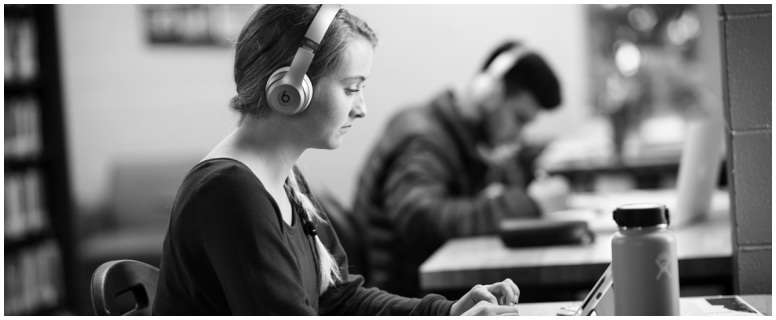
Southern welcomes all students into a safe and supportive environment in which to discuss and learn about a variety of issues, including those of human sexuality. The university affirms the Biblical understanding of sexuality as a gift from God. Southern promotes purity in singleness and fidelity in marriage, which it believes was divinely established in Eden and affirmed by Jesus to be a lifelong union between a man and a woman in living companionship. Departures from this norm include both heterosexual sex outside of marriage and homosexual behavior.

Southern prescribes Biblical standards of personal conduct. The university does not condone non-marital heterosexual conduct or homosexual conduct, or the encouragement or advocacy of any form of sexual behavior that would be contrary to the Seventh-day Adventist beliefs or the faith mission of the university.

The university encourages students struggling with these issues to avail themselves of opportunities for serious, confidential discussion and support through Counseling Services, 236.2782, or the Chaplain's Office, 236.2787.

SEXUAL HARASSMENT, SEXUAL OFFENSES, AND RETALIATION POLICY

Southern firmly believes that its students and employees have a right, in its workplace and educational programs and activities, to be free from gender-based harassment, sexual discrimination, and misconduct. Students will be held accountable for policy violations that take place between the time they first arrive on campus to begin their Southern program and their graduation, or the university's confirmation of their resignation or expulsion. Conduct that may be subject to the university disciplinary process includes, incidents that take place on or near Southern's property, in connection with a Southern-related event, or off-campus. Also included, are incidents that may represent a threat to the safety of Southern's community, its members, the pursuit of its objectives, and/or the educational environment of others. Southern also prohibits retaliation against any person who brings a good faith complaint under this policy or is involved in the complaint process. Conduct that violates this written policy may also violate state or federal law.



Students or employees who violate this policy will be disciplined, which may include dismissal from Southern or termination from employment.

Southern students and employees will not engage in or tolerate sexual discrimination, harassment, misconduct, sexual violence or retaliation. Conduct prohibited by this policy does not generally include simple teasing, off-hand comments, or isolated incidents that are not serious. Rather, conduct that rises to the level prohibited by this policy includes, unwelcome gender-based verbal or physical conduct that is sufficiently severe, persistent, pervasive, or that unreasonably interferes with someone's ability to do their job or to participate in or benefit from Southern's educational programs and activities.

Conduct that violates this policy may result from actions that threaten a student or an employee in any Southern-related setting, whether it is conduct between students, between employees, between employees and students, or between students or employees and anyone properly conducting business on campus.

In summary, any sexual behavior that creates an intimidating, hostile, or offensive working or school environment is a violation of Christian standards as well as applicable state and federal laws and should be reported to the appropriate supervisor, Dean of Students, or Title IX Coordinator. Southern complies with all Cleary Act regulations. Any student or employee engaging in any activity prohibited by this policy is subject to discipline, up to and including, but not limited to, dismissal from Southern and criminal prosecution.

Students should refer to the online version of the Sexual Misconduct Policy for a description of the steps that will follow any complaint under this policy. Southern offers support for any student subject to any type of sexual offence and to any violation of this policy.

SKATEBOARDING AND SKATING

Roller skating, inline skating, skate boarding, and longboarding have a risk of injury or damage. Consequently, the rider performs this activity at his or her own risk. The university assumes no liability or responsibility for injuries received while riding on university property. Administrative sanctions and/or disciplinary action may be taken toward a person who violates or disregards this policy.

Riders are to abide by the following:

1. Wearing a helmet is required. Wrist guards, elbow pads, and knee pads are recommended
2. Provide right of way to pedestrians
3. Stop at all pedestrian roadways crossings, check for cross traffic, and proceed with crossing only when it is safe to do so
4. No riding on roads, driveways, parking lots, the running/walking track, or in areas where vehicles are normally driven and operated
5. No riding inside buildings
6. No riding, jumping, or sliding on stairs, railings, curb edges, benches, walls, or trick riding
7. No hanging onto or being pulled by any moving motorized or pedaled vehicle

STUDENT HEALTH INSURANCE

Wright Hall, 2nd Floor, 236.2566, southern.edu/risk

- **Health Insurance**—The university requires all students to have adequate accident and health insurance covering both inpatient and outpatient services. The same coverage is encouraged for spouses and dependents. All students must submit the Student Insurance Information form at the beginning of each school year. Students taking six or more credit hours (three or more credit hours during any summer session) or living in university housing are automatically enrolled in the university health and accident plan at the time of registration. Students will continue to be enrolled each successive fall semester unless a waiver is completed. Students who have signed a waiver form may later request enrollment at any time. A refund of the premium is allowed only upon entry into the military services. Create an account and print your card from *uhcsr.com/southern.*
- **Injury Insurance**—Injury insurance is included in your school fees and is automatically given to students taking six or more credit hours. This coverage is for students who are accidentally injured on campus or on a school-sponsored trip. Create an account and print your card from *uhcsr.com/southern.* Medical facilities should bill this insurance as your primary insurance. It will pay up to $2,500 of the costs involved in medical help following an injury.

STUDENT ORGANIZATIONS

More than 50 academic and special-interest organizations are approved each school year. Each organization must file a Student Organization Registration Form listing the organization's purpose, officers, and faculty adviser(s) with the Student Life and Activities office. The Student Activities Committee reviews student organizations for formal university recognition. Only approved organizations may function on campus.

STUDENT ORGANIZATION OFFICERS

Minimum qualifications for holding office in any student organization and university committees are:

1. Be a current student
2. Maintain a minimum cumulative grade point average of 2.00
3. Maintain a record of good citizenship

In addition, to run for or hold any Student Association office, including SASAU Senate, or to be appointed by the Student Media Board to be director or editor, a student must have and maintain:

1. Student Association membership during current and at least previous semester
2. A cumulative GPA of 2.5 or a 2.75 GPA for the previous semester with a minimum cumulative average of 2.25
3. Residence within 30 miles of Collegedale while holding office

STUDENT RECORDS
Records pertaining to student life are maintained in the Student Development office. Documents of a general nature and of discipline resulting in a fine or citizenship probation are kept for a minimum of four years from the date a student last attended Southern. Documents of discipline resulting in suspension are kept for seven years from the date a student last attended Southern. In certain cases, such as official banning from campus, documents are kept indefinitely. Copies of relevant letters from other departments are kept for four years.

TITLE IX
See the *Title IX* heading in the Services section.

TUITION REFUND
A student who withdraws from school during the semester may receive a tuition and fees refund. This is based on the date in which the completed withdrawal form, with all returned signatures, is filed with Records and Advisement. See the *Undergraduate Catalog* for percentage details.

UNIVERSITY HEALTH CENTER/CHARGES
southern.edu/universityhealth
Charges incurred at the University Health Center (UHC) are applied to the student account. The UHC will submit claims for those with Southern's student insurance. The insurance reimbursement is posted on the student's account when it is received. The UHC is unable to process claims for students with private insurance, so students should file their own insurance. A walk-out statement summarizing the fees for services provided is available by request.

VEHICLE SALES
Only university-owned vehicles are permitted to be left on campus, this includes Fleming Plaza, for the purpose of advertising for sale.

WEAPONS
See the *Firearms and Other Weapons* heading in the Services section.

WORSHIP/CONVOCATION/VESPERS/EVENSONG
The Bible makes clear that spiritual growth is dependent on both personal and corporate worship. While all students are encouraged to cultivate a personal devotional life, Southern's Worship and Convocation program provides the campus the opportunity to come together for spiritual fellowship. Residence hall evening worships (Sunday-Wednesday), Morning Meditations (Monday-Thursday), Vespers (Friday evening, Evensong (Saturday evenings) and LifeGroups (times vary) are the regularly scheduled spiritual programs during the week.

Southern accentuates it liberal arts program with its weekly convocation series. Meeting at 11:00 am every Thursday of the academic year, it is an hour when the entire academic community assembles to

celebrate God's good gifts of intellect. Convocation provides a unique opportunity to celebrate persons whose scholarship, art or public service embodies the ideals of a Christian, liberal arts university. The mission of the convocation program is to enhance the academic program of Southern by celebrating and honoring academic achievement and presenting programs which enrich the classroom experience (or the formal curriculum). Speakers bring a variety of perspectives on topics and issues drawn from across the spectrum of liberal arts disciplines in the arts, sciences and humanities. This Southern program is intended to promote broad discussion and active response from the academic community, extending beyond the convocation setting to classrooms and residence halls. The goal is to broaden and deepen our appreciation of creation and culture and to equip us to become discerning agents of redemption. Consistent with Southern's mission, the ultimate goal of convocation is to foster the development and application of a Christian worldview, though individual speakers need not endorse this goal. Other purposes of convocation include:

1. To present programs that will reinforce and/or challenge perspectives expressed elsewhere in the academic program
2. To encourage students to listen respectfully and learn graciously both from those with whom we agree and disagree
3. To have the opportunity to meet and understand those outside the community and to provide them opportunity to meet and understand us (i.e., the purposes of the program extend beyond just the period of formal presentation)
4. To provide some common experiences as an academic community, which can serve as points of reference for illustration in other academic activities.

Evensong is a one-credit worship option for students. It often meets in the Collegedale SDA Church sanctuary, though the venue can change. The service usually is timed to begin 20-30 minutes before the end of the Sabbath to celebrate in Christian praise the end of one week and the beginning of another.

Because Southern's Worship and Convocation program is co-curricular, all students, both residential and commuter, are required to attend a set number of services during a semester. This number is determined by class standing as follows:

Requirements for residential students:

Class Standing	Cultural Credit	Enrichment Credit	Total Credit
Freshmen	15	45	60
Sophomore	14	41	55
Junior	13	37	50
Senior	11	34	45
Graduating Senior	5	15	20

Requirements for commuter students:

Class Standing	Cultural Credit	Enrichment Credit	Total Credit
Freshmen	10	30	40
Sophomore	9	27	36
Junior	8	24	32
Senior	8	22	30
Graduating Senior	5	15	20

Requirements for part-time students: Part-time students (defined for this policy as any student taking 6-11 hours) who reside on campus follow the residence hall requirement for their class standing. Part-time commuter students are to maintain worship attendance at the same level as full-time commuter students.

Married students and students with children, veterans, students 23 or older prior to start of the semester, students who have already earned 124 hours, those student teaching, online and Consortium students are exempt from these requirements.

Student may earn Enrichment Credits in the following increments:

1 Credit: Evening Worships, Morning Meditations, Student Organizations, Departmental, School, and Class-sponsored Convocations, Evensong

2 Credits: LifeGroups, Vespers, Weeks of Prayer (Fall Student Week of Prayer and Residence Hall Week of Prayer), Thursday Convocation, Performing Arts programs

Student who fail to meet the above credit requirements will be assessed fines and face discipline as follows:

	Fewer than 10 credits missed at the end of a semester	**10 or more credits missed at the end of a semester**
First Offense	Probation	Probation, $5 fee per missed credit
Second Offense	Probation, $5 fee per missed credit	Probation, Meet with Vice President for Student Development, $5 fee per missed credit
Third Offense	Probation, meet with Vice President of Student Development, $5 fee per missed credit	Semester suspension
Fourth Offense	Semester suspension	Semester suspension

There are no reductions outside of those given for class standing and non-traditional standing.

CODE OF CONDUCT

Southern Adventist University is a community committed to following Christ. Consistent with the mission of the University, we aim to create integrated, biblically-centered learning experiences that promote whole-person development of all students.

Community is best created on an Adventist campus when all members are committed to Jesus's command to "Love your neighbor as yourself." Stated another way, community occurs as a result of other-centered practices, strengthened when members:

- live with integrity,
- live in reconciled relationships,
- accept responsibility for their actions and words,
- submit to biblical instruction, and
- walk by the Holy Spirit.

An expectation that results from such community building is that the members of this community abide by community rules that make reaching our goals possible. All students are expected to abide by these community rules both on campus and off. As women and men of Southern, we desire to be people who pursue growth in our personal, relational and spiritual lives. Our desire is to support your growth and development by coming alongside you and offering care, resources, and, when necessary, accountability, in order to help you grow.

ACADEMIC AND DISCIPLINE GRIEVANCE PROCEDURES

Students who believe that their academic rights have been infringed upon or that they have been treated unjustly with respect to their academic program are entitled to a fair and impartial consideration of their cases. They should do the following to effect a solution:

- Present the case to the professor or professors concerned.
- If necessary, discuss the problem with the department chair or school dean.
- If agreement is not reached at this level, submit the matter to the Senior Vice President for Academic Administration.
- Finally, ask for a review of the case by the Academic Grievance Committee, chaired by the Senior Vice President for Academic Administration or his designee and including three other faculty members and two students selected by the Undergraduate Council. Both the student and the professor involved in the case are entitled to appear before the committee or to present a written statement of the case. The decision of the committee shall be

presented in writing to the individuals involved within three days of the committee meeting unless a later time is agreed upon by both parties. The decision of the committee is binding and will be implemented by the professor involved or the Vice President for Academic Administration.

ALCOHOL, TOBACCO AND ILLICIT DRUG USE

Southern strives to maintain a safe and healthful environment for its students and employees. One way the university does this is by enforcing a drug-free lifestyle for employees and students. Therefore, manufacturing, distributing, possessing, and/or using tobacco, vapor or e-cigarettes, alcohol, and illicit drugs is strictly prohibited. This restriction includes the serving of alcohol, a fact which should be taken into consideration when seeking employment.

Though tobacco is not an illicit drug, nicotine has addictive properties and is responsible for a variety of health-related problems. It is Southern's policy to remain a safe and healthful environment. Possession, use, or distribution of tobacco products by Southern students is strictly prohibited. Violation is grounds for disciplinary action up to and including dismissal.

Illicit drugs include opium derivatives, hallucinogens (such as marijuana, mescaline, peyote, LSD, psilocybin), cocaine, amphetamines, codeine, heroin, methamphetamines, morphine, and other drugs prohibited by law. This definition does not include lawfully prescribed drugs that are being taken under a physician's direction.

By enrolling at Southern, all students agree to submit to random drug testing. If the vice president for Student Development and a residence hall dean have reasonable suspicion or evidence of drug use, they will require a student to submit to chemical screening. The student is obligated to pay the expenses of the assessment and screening if those tests are the result of the student's having violated this policy. The student is also obligated to pay the expenses in the event that a random screen reveals that the student has used illicit drugs. Any student who is found to have drunk alcoholic beverages or is in possession of alcoholic beverages will be required to submit to a chemical screening.

The results of a student's failed alcohol or drug test are kept in the student's file in the office of Student Development. Consistent with the regulations of FERPA, disclosure of this information to other school officials, including professors, within the institution occur only if the institution has determined that those entities have a legitimate reason to know. As such, the schools of Nursing, Social Work, Education and Psychology and Religion have policies that establish them as legitimate need-to-know entities.

Possession, use, or distribution of tobacco products, alcohol, or illicit drugs by Southern students is strictly prohibited. Violations of this policy is grounds for disciplinary action up to and including dismissal.

Further information can be obtained from the *Substance Abuse Policy* booklet available in the Student Development office.

ASSAULT
Students involved in an incident of physical, verbal, or sexual assault are subject to disciplinary actions that are defined in other policies in this handbook (see "Sexual Assault and Harassment" under Services and "Discipline" in this section, Policies and Procedures). Both criminal and legal action may be taken if it is determined that a crime has been committed.

FIREARMS AND OTHER WEAPONS
All city, state, and federal laws and regulations governing firearms and weapons apply on university property. Firearms and guns (including but not limited to bullet, pellet, BB, and paintball), bows and arrows, blowpipes, knives (or any edged weapon over four inches from bezel to tip), nunchucks, throwing stars, brass knuckles, and any other type of weapon prohibited by law are not allowed on campus. Violators are subject to fines, disciplinary actions, and arrest on local, state, and/or federal charges.

FIRE EQUIPMENT
Tampering with fire extinguishers, fire alarms, smoke detectors, door closing devices, or other fire protection equipment will subject the offender to a $200 fine and discipline. Anyone covering, tampering with, or removing a fire-system device is subject to a fine of $200 and is responsible for damages. Tampering with fire equipment or violating fire regulations can result in civil and/or criminal charges and arrest.

FIREWORKS AND EXPLOSIVE MATERIALS
Fireworks, explosives, or any mixture of chemicals or substances that can cause fire, smoke, or explosions are prohibited. Violators are subject to fines, discipline, damage costs as a result of smoke, fire, or explosions, and arrest on local, state, and/or federal charges.

HAZING AND OTHER IRREGULAR ACTIVITIES
Hazing by organizations or individuals is forbidden. Any student who plans or engages in hazing or commits any act with intent to degrade, embarrass, or injure a fellow student is subject to discipline, including dismissal.

ILLICIT DRUG USE
See Alcohol, Tobacco and Illicit Drug Use heading in this section.

SANCTIONS
All major disciplinary procedures are under the direction of the vice president for Student Development. Discipline for minor infractions may be administered by the Dean of Student. The Dean of Students has the authority to suspend students in the event that the vice president for Student Development is not available. A student who may be subject to discipline is counseled by the Dean of Students regarding the student's rights, including voluntary withdrawal from school and possible disciplinary action. If suspension is a possibility, the student will meet

with the vice president for Student Development, a dean from each residence hall and/or other appropriate university officials. The decision regarding the appropriate disciplinary action is made and communicated by letter. The student accepts this decision or has the right to appeal to the Discipline Review Committee within 48 hours. The vice president for Student Development has the prerogative to refer any case to the Discipline Review Committee. This committee includes the director of Student Life and Activities, the Dean of Students, two faculty selected by University Senate, and one faculty selected by chair from a list of three provided by the student.

Categories of discipline are: residence hall restriction, citizenship probation, suspension, on-campus suspension, withdrawal at the end of the semester, immediate withdrawal, expulsion.

Residence Hall Restriction is imposed by the resident hall deans for policy violations. Possible restrictions may include some or all of the following:

1. No late leaves
2. No weekend leaves
3. No late entries
4. No grace period extensions
5. Community service options during the suspension with specific appropriate restrictions.

Citizenship Probation places the student on notice that his/her registration may be interrupted or cancelled. It also carries some or all of the following restrictions:

1. One approved weekend leave per month to home
2. Alteration of motor vehicle privileges
3. No late leaves
4. Only one off-campus leave per week with no personal car use. The student must obtain a ride for this leave, via permission from a dean, and return to campus by sundown
5. A perfect record of presence for night checks and regular attendance at classes, Convocations, and worships
6. Loss of all student leadership positions, including Student Association and religious activities
7. No participation or public appearances for on or off-campus activities that represent the university, except for class-related events.
8. Other restrictions deemed appropriate

CODE OF CONDUCT VIOLATIONS	SANCTIONS
Use of tobacco	Community service, Mandatory education program
Use of alcohol	3-day Suspension, Community service, Under-age: CPD involved, 21+: CPD not involved, Mandatory education program
Use of illicit drugs	3-day Suspension to dismissal (*banning), CPD involved, Mandatory education program
Manufacturing or distributing illicit substances	Dismissal (banning)
Physical assault	Community service, Warning to dismissal (banning)
Verbal assault	Warning to Suspension
Sexual misconduct	Warning to Dismissal with banning
Firearms/weapons violation	Warning to Dismissal with banning
Tampering with fire equipment	Fine
Possession of fireworks/explosive material	Fine, Restitution, Suspension, Dismissal with banning
Hazing	Suspension to Dismissal with banning
Sexual impropriety	Short-term suspension to Dismissal
Theft	Short-term dismissal
Insubordination	Community service, Warning to Suspension
Falsifying overnight leaves	Residence-hall restrictions to Suspension

*Students who are banned from campus may not be on any university campuses, including all university housing, the Bauxite and White Oak Mountain trails; the Village Market plaza; all ballfields; the Collegedale SDA Church; Spalding Elementary; Collegedale Adventist Middle School; and Collegedale Academy. Failure to abide by a ban may result in trespassing charges against violators.

Suspension requires a student to leave campus for a specified period or for the complete term—in which case he/she is dropped as a registered student. A student who has been suspended indefinitely must submit a request for re-admission to the vice president for Student Development. Violations typically leading to suspension are alcohol and drug use, stealing, spending the night unsupervised with a member of the opposite gender, sexual immorality, and repeated violations of university policies.

On-campus Suspension allows a student to remain on campus during the suspension with specific appropriate restrictions.

Withdrawal at the end of the semester or session allows completion of course work for that semester or session if the student's conduct is acceptable for the interim.

Immediate Withdrawal includes a student agreeing to move away from the university community; unwillingness to do so may result in formal dismissal.

Expulsion means a student will not be eligible for re-admission.

The university discipline process is separate from any criminal procedures. Discipline decisions may rely in part on information received from civil authorities but are not dependent on civil or criminal proceedings.

A student who receives any discipline will receive a letter from the vice president for Student Development or Dean of Student. This letter is made part of the student's official record, which is used as a reference in evaluating future behavior, and may be used when making future recommendations. Copies are sent to the parents of dependent students.

A student who has been administered discipline by the deans of either residence hall may appeal the decision to the vice president for Student Development. The vice president's decision may be appealed to the Discipline Review Committee. The president is the final point in the appeal process.

SEXUAL ASSAULT AND/OR HARASSMENT

Southern students, faculty, and staff will not engage in or tolerate sexual harassment, which is defined as "unwelcome sexual advances, requests for sexual favor, and other verbal or physical conduct for a sexual nature." Any sexual behavior which creates an intimidating, hostile, or offensive working or school environment is a violation of Christian standards as well as applicable state and federal regulations and should be reported to the appropriate supervisor or residence hall dean, or the Title IX Coordinator in the Risk Management office.

Any student, faculty member, or staff member who is guilty of such activity will be subjected to discipline, including dismissal and criminal prosecution. Southern offers support for any student subject to sexual assault or harassment.

Assault is a crime and should be reported to one or more of the following immediately:

1. Local law enforcement, 911
2. Campus Safety, 423.236.2100
3. Dean of Students 423.236.2900
4. Title IX Coordinator, Risk Management, 423.236.2266

If you are a victim of sexual assault:

1. Go to a safe place
2. Report the assault to local law enforcement, Campus Safety, or Dean of Students
3. Do not shower or change clothing, as this may destroy vital evidence
4. Call a close friend who can come to your location and offer you support

SEXUAL MISCONDUCT

As a Seventh-day Adventist educational institution, Southern Adventist University is committed to promoting a campus environment where sexual misconduct is not only not tolerated but also where victims of sexual misconduct of all kinds are provided support and avenues of correction. Many activities prohibited by Southern's Sexual Misconduct Policy are unlawful, and all are antithetical to the mission of the university. Therefore, Southern takes reasonable and appropriate remedial action to prevent sexual misconduct; to eliminate any hostile environment, including retaliation; to prevent its recurrence; and to correct its discriminatory effects on the Complainant and any others. Students who violate this policy are subject to discipline, which may include dismissal from Southern, termination from employment, and, if the legal system is involved, criminal prosecution.

STANDARDS OF BEHAVIOR

Students are expected to establish a Christian lifestyle that fosters maximum spiritual, mental, physical, and social growth. Such a lifestyle will include engaging in prayer, Bible study, Christian-service activities, practicing good study habits, selecting a balanced and nutritious diet, scheduling adequate periods of rest, participating in wholesome recreational and leisure-time activities, and relating responsibly and respectfully to other persons. Behaviors that do not promote such a lifestyle and are expressly forbidden include the use of alcoholic beverages, tobacco, and illicit drugs; gambling; dancing; improper sexual conduct; and attendance at entertainments that are spiritually or morally destructive. The School of Education/Psychology, Religion, Social Work, and Nursing have policies that establish them as legitimate need-to-know entities. Possession, use, or distribution of tobacco products, alcohol, or illicit drugs by Southern students is strictly prohibited. Violations of this policy is grounds for disciplinary action up to and including dismissal. Further

information can be obtained from the *Substance Abuse Policy* booklet available in the Student Development office. It is inappropriate for students of the opposite gender who are not married to each other to spend the night together. Students who engage in such behavior will be subject to discipline.

SUICIDE/SELF-HARM

Any student who attempts suicide, displays behavior that could lead to such an act, or demonstrates a tendency toward self-harm, will be placed on an open-ended medical leave of absence. Continuation as a student will occur only after the student has presented documentation of an approved therapy program.

THEFT

Protection against theft is a serious challenge for an institution in which hundreds of people reside close to each other in a relatively open manner. Students should always take precautions to protect their personal belongings. The act of individuals taking any item they do not own without permission is regarded as theft. Students who are involved in theft are subject to both legal prosecution and campus suspension or dismissal.

TOBACCO

See the *Alcohol,Tobacco, and Illicit Drug Use* heading in this section.

WEAPONS

See the *Firearms and Other Weapons* heading in the Policies and Procedures section.

Campus Websites

ADMINISTRATION
southern.edu/advancement
southern.edu/alumni
southern.edu/give
southern.edu/marketing
southern.edu/president
southern.edu/records
southern.edu/risk

ACADEMICS
southern.edu/archaeology
southern.edu/art
southern.edu/biology
southern.edu/business
southern.edu/chemistry
southern.edu/computing
southern.edu/edpsych
southern.edu/english
southern.edu/fye
southern.edu/graduatestudies
southern.edu/history
southern.edu/journalism
southern.edu/library
southern.edu/math
southern.edu/modernlanguages
southern.edu/music
southern.edu/nursing
southern.edu/online
southern.edu/pe
southern.edu/physics
southern.edu/pta
southern.edu/religion
southern.edu/socialwork
southern.edu/southernscholars
southern.edu/technology
southern.edu/writingcenter

SERVICES
southern.edu/access
southern.edu/activities
southern.edu/audiovisual
southern.edu/blogs
southern.edu/campussafety
southern.edu/campustalk
saucampusshop.com
southern.edu/careers
southern.edu/chaplain
southern.edu/church
southern.edu/counseling
southern.edu/disabilitysupport
southern.edu/erc
southern.edu/finances
southern.edu/food
southern.edu/housing
southern.edu/hr
southern.edu/international
southern.edu/intramurals
southern.edu/is
southern.edu/learningsupport
southern.edu/notify
southern.edu/parent
southern.edu/register
southern.edu/streaming
southern.edu/studentmissions
southern.edu/successcenter
southern.edu/talge
southern.edu/thatcher
southern.edu/tmc
southern.edu/transportation
southern.edu/universityhealth
southern.edu/vm
southern.edu/wehaul
soutnern.edu/wellness
southern.edu/wsmc

STUDENT ASSOCIATION
accent.southern.edu
southern.edu/sa
southern.edu/serve