

2018-2019 V1 Standard Verification Worksheet

Your application was selected, by the Federal Government, for review in a process called "Verification." In this process, Southern will be comparing information from your application with signed copies of your 2016 Federal tax return transcripts, or with W-2 forms or other financial documents. If you are a dependent student we will also ask for your parents 2016 Federal Tax information. The law says we have the right to ask you for this information before awarding Federal Aid. If there are differences between your application information and your financial documents, you or Southern may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to the Student Finance Office as soon as possible, so that your financial aid won't be delayed. Your Student Finance Counselor will help you.

What you should do

- **1.**If you did not use the IRS Data Retrieval on your FAFSA, you must submit a 2016 tax return transcript from the IRS. Per federal regulations, a copy of your federal tax return is not acceptable.
- **2.**Talk to your financial aid administrator if you have questions about completing this worksheet.
- **3.**Complete and sign the worksheet (<u>parent signature also needed for</u> dependent students).
- **4.**Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid administrator.
- **5.** Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or your school may need to make corrections electronically or by using your SAR.

E-mail Address:

Full Name:	Social Security Number:
Home Address:	Date of Birth:
City:	State: Zip Code:

B. Household Size and Number in College

Dependent Student

A. Student Information

Phone Number:

List the people in your parent(s) household, including:

- Yourself and your parent(s) (including step-parent), even if you don't live with your parents. (if your parents are separated or divorced, list information for the parent from which you received more than half of your support)
- Your parents' other children, even if they don't live with your parent(s), if your parents will provide more than half of their support from July 1, 2018 through June 30, 2019, or the children would be required to provide parental information when applying for Federal Student Aid.
- Other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.

Independent Student

List the people in your household; including:

- Yourself, and your spouse, if married
- Your children, if any, if you will provide more than half of their support from July 1, 2018 through June 30, 2019.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2018 through June 30, 2019.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2018 and June 30, 2019, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	Name of College (if applicable)	Will be enrolled at least half time (Yes or No)

o. otauciit s income imormation	C.	Student's	Income	Information
---------------------------------	----	-----------	--------	-------------

 TAX RETURN NON-FILERS – Complete this section if the studer return with the IRS. Check the box that applies: The student was not employed and had no income earned from the student was employed in 2016 and has listed below the rewhether an IRS W-2 form is attached. List every employer even needed, attach a separate page. 	om work in 2016. names of all students' employers, tl	ne amount earned and
Employer's Name	2016 Amount Earned	IRS W -2 Attached?
Suzy's Auto Body Shop (example)	\$2000.00 (example)	Yes (example)
2. TAX RETURN FILERS – Important Note: If the student filed, or must contact the financial aid administrator before completing this see Check the box that applies:		return, the student
The student <u>has used</u> the IRS Data Retrieval Tool in FAFSA on information into the student's FAFSA, either on the initial FAFSA or		
$\hfill \Box$ The student <u>has not yet used</u> the IRS Data Retrieval Tool in FAI transfer 2016 IRS income information.	FSA on the Web, but will use the to	ol to retrieve and
☐ The student is <u>unable or chooses not to use</u> the IRS Data Retrieva 2016 IRS tax return transcript —not a photocopy of the income tax <u>www.irs.gov/Individuals/Get-Transcript</u> or call 1-800-908-9946 for a	x return. To obtain an IRS tax retu	
☐ Check here if the student's IRS tax return transcript will be cannot be completed until the IRS tax return transcript has been D. Parent's Income Information (for Dependent Students Only)		ool later. <u>Verification</u>
1. TAX RETURN NON-FILERS – Complete this section if the parent return with the IRS. Check the box that applies: The parent was not employed and had no income earned from The parent was employed in 2016 and has listed below the national whether an IRS W -2 form is attached. List every employer ever is needed, attach a separate page.	m work in 2016. ames of all parents' employers, the	amount earned
Employer's Name	2016 Amount Earned	IRSW-2 Attached?
Suzy's Auto Body Shop (example)	\$2000.00 (example)	Yes (example)
	-	
2. TAX RETURN FILERS – Important Note: If the parent filed, or w must contact the financial aid office before completing this section		eturn, the parent
Check the box that applies:		
☐ The parent <u>has used</u> the IRS Data Retrieval Tool in FAFSA on t information into the student's FAFSA, either on the initial FAFSA or the student's FAFSA, either on the initial FAFSA or the student's FAFSA.		
☐ The parent <u>has not yet used</u> the IRS Data Retrieval Tool in FAF transfer 2016 IRS income information.	SA on the Web, but will use the too	ol to retrieve and
The parent is <u>unable or chooses not to use</u> the IRS Data Retrieve 2016 IRS tax return transcript – not a photocopy of the income tax <u>www.irs.gov/Individuals/Get-Transcript</u> or call 1-800-908-9946 for a	return. To obtain an IRS tax retui	
☐ Check here if the parent's IRS tax return transcript is attact		
☐ Check here if the parent's IRS tax return transcript will be cannot be completed until the IRS tax return transcript has been	submitted to the student's school	ol later. Verification

Name of person who paid Child Support	Name of person to Child Support was		Name of child for v Child Support wa		Amount of Child Support paid in 2017
Marty Jones (example) Chris Smi			Terry Jones (exan		\$6000.00 (example)
☐ Check here if child s provide information	support was RECEIVE below.	ED in 2017 for any	of the children	in your hous	sehold. Please
Name of Adult who receiv the Child Support	ed Nan	ne of Child for whom received	Support was	was Amount of Child Support receive	
Marty Jones (example)	Chris	Chris Smith (example)		\$6000.00 (example)	
Food Stamps (Supplem	ental Nutrition Assis	stance Program-S	SNAP)		
and/or 2017. <u>If we ha</u>	ranyone else in Secti ve reason to believe t equire documentation	hat the information	n regarding the re	ceipt of SNA	P benefits is
ch person signing this forr least one parent (if studen ormation on this workshee	it is dependent) must s	sign and date. WA l	RNING: If you pu or both.		
uuent		Dale	SAU	1 <i>D</i> #	

E. Child Support Payments